

Freedom of Information Act Disclosure Log

Reference Number	Details of Request	Response
2015/01	I would like to request the number of: i) warnings, ii) cautions, iii) arrests, iv) convictions for: a) possession, b) supply, c) cultivation of cannabis that took place in Surrey in 2014	Information not held by the Office of the PCC - forwarded to Surrey Police Information Access Team
2015/02	I'm looking for information regarding the police expenditure on the campaign run by Kevin Hurley to have council tax in Surrey increased by 24%. Could you please tell me, since September 1, 2014: How much has been spent from the beginning of the campaign on any leaflets which may have been printed with the plea on it? How many officer hours have been spent at stalls around the county asking people for their support on the idea? The average officer salary, so as best to work out the financial cost of the hours spent asking for support. The hourly or financial cost of any other events Mr Hurley or his officers appeared at in order to gain support for the rise.	In total, £13,612 was spent during the process of looking into the referendum and consulting people about it. Around 80% of this went on survey costs, with the remainder providing for legal advice on the referendum legislation and communications (web hosting and a Wordpress theme for the www.safersurrey.co.uk domain and some Facebook advertising to raise the idea with Surrey residents and get their feedback over the Christmas period). No additional, out-of-the-ordinary event costs or staff costs were incurred during the time we were consulting on the referendum. We have an existing programme of annual Crime Summits that take place in every Borough & District – we continued with them as normal, with Kevin's speech taking in the referendum idea. We also attended the Surrey Police Family Day to canvass public views, which again we would do as a matter of course, referendum or not. Kevin and his Deputy maintained their usual programme of meetings with councils, community groups and other organisations over this period. Expenses can be found on the PCC's website www.surrey-pcc.gov.uk
2015/03	How many shed break-ins were recorded in your Force during the period of the latest National Crime Statistics?	Information not held by the Office of the PCC - forwarded to Surrey Police Information Access Team
2015/04	I am writing to request the following information under the Freedom of Information Act regarding the outsourcing of police custody and detention services in your police force: 1. Is the custody and detention function in your force currently contracted out to a private provider? 2. If yes, please provide the following details: a. Name of contractor, b. Duration and end date of current contract with the contractor, c. Details of any proposed change in the contractor as a result of retendering 3. If no, do you have any current plans to enter into any tendering process, or call down services from an existing framework contract, to outsource your custody and detention services? 4. The total number of police staff custody and detention officers (full time equivalent please) currently employed by your force, or by the private contractor providing your custody and detention services?	Information not held by the Office of the PCC - forwarded to Surrey Police Information Access Team

2015/05	As part of this, I am writing to make a request under the Freedom of Information Act for copies of correspondence (including letters, emails, faxes and similar) between the Police and Crime Commissioner's office and the Home Office in the last six months (from October 1, 2014 onwards) that make reference to concerns about police budget cuts	The PCC has not written to the Home Office directly since October 2014 regarding cuts to police budgets. He did however respond to an HMIC report which was also copied to the Home Secretary as required by legislation. This can be found at the following link https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/418589/SofS-letter_250315.pdf
2015/06	A list of FOIA Requests considered "Vexatious" that resulted in you not providing information	The Office of the Police and Crime Commissioner for Surrey has not received any vexatious requests under the Freedom of Information Act since its inception in November 2012.
2015/07	Regarding any foreign trips undertaken by the PCC for business purposes, please can you tell me: 1. How many such trips the PCC has undertaken since being elected in 2012 2. The countries visited 3. For each country visited, a brief description of the purpose of the visit (e.g. to attend a conference) 4. A figure for the total amount claimed in expenses (e.g. airline tickets, accommodation, subsistence, other transport etc) for all foreign business trips undertaken since November 2012.	PCC Kevin Hurley hasn't undertaken any foreign trips for business purposes since he was elected in November 2012.
2015/08	Please can you tell me whether the PCC, or any employee of the PCC's office, has been charged with any criminal offence since 1 January 2014, and if so: 1. The name of the individual concerned. 2. The date set for their first appearance in court. 3. What they were charged with.	I can confirm that neither the PCC nor any employee of the PCC's office has been charged with any criminal offence since 1st January 2014.

2015/09	<p>1/ What is the name of your Police Force? 2/ How many adults (over the age of 18), who were detained under the Mental Health Act, were placed in a police cell due to shortage of space in NHS hospitals in the following years? a) 2013 b) 2014 c) Jan-Apr 2015 (If possible please break down each year monthly) 3/ What was the longest length of time an adult (over the age of 18), who was detained under the Mental Health Act, was in a police cell in the following years? a) 2013 b) 2014 c) Jan-Apr 2015 (If possible please break down each year monthly) 4/ How many children/young persons (under the age of 18), who were detained under the Mental Health Act, were placed in a police cell due to shortage of space in NHS hospitals in the following years? a) 2013 b) 2014 c) Jan-Apr 2015 (If possible please break down each year monthly) 5/ What was the longest length of time a child/young person (under the age of 18), who was detained under the Mental Health Act, was in a police cell in the following years? a) 2013 b) 2014 c) Jan-Apr 2015 (If possible please break down each year monthly)</p>	Information not held by the Office of the PCC - forwarded to Surrey Police Information Access Team
2015/10	I am writing to your constabulary to request the following information. A full and detailed list of everyone who has worked within your constabulary in any capacity since 9th June 1983. The information must include rank(s) / job title(s), the duration of time served within the constabulary and the respective area(s) / borough(s) within which they served.	Information not held by the Office of the PCC - forwarded to Surrey Police Information Access Team
2015/11	Details of request cannot be disclosed as to do so would be a breach of the Data Protection Act.	N/A
2015/12	I would like to request information from you relating to police involvement with the Weald CofE Primary school, Newdigate Road, Beare Green, Surrey. Please could you tell me the number of recorded incidences where the police have been required to attend the school in the last 12 months. Could you also categorise the nature of these attendances.	Information not held by the Office of the PCC - forwarded to Surrey Police Information Access Team
2015/13	<p>Could you please supply me with the following information on payment of the living wage within the employer that you represent.</p> <p>1) Do you require contractors to pay the living wage* whenever a new contract or contract renewal is signed? Yes / No</p> <p>2) If you do not require contractors to pay the living wage at the current time, do you have an aspiration to establish such arrangements in the near future (within the next two years)? Yes / No / Not Applicable</p> <p>3) Please state the name of the employer below:</p> <p>4) If you have any further comments on answers to these living wage questions, please state below:</p>	Information not held by the Office of the PCC - forwarded to Surrey Police Information Access Team

<p>2015/14</p>	<p>a. Please provide a current copy of your Equality and Diversity Policy specifying the section relating to your public Policing functions;</p> <p>b. For each of the years 2005 -2015 please provide a copy of your Crime Recording Policy as defined by Section 44 (2 and 3) of The Police Act 1996;</p> <p>c. Please state your current definition of Hate Crime?</p> <p>d. Please state your current definition of Religious Hate Crime?</p> <p>e. Please state your current definition of Islamaphobia?</p> <p>f. By reference to each of the years specified please state the total number of:- 1. incidents; 2. arrests, 3. charges and 4. convictions reported to you</p> <p>g. In each of the years specified please state whether you have had or have a process /policy in place to record incidents reported to you which relate to religiously aggravated criminal acts; if so please provide a copy of the policy for each year and the total number of incidents reported for each of the years specified.</p> <p>h. For each of the years specified please state the total number of arrests, prosecutions brought and convictions under section 28 of the Crime and Disorder Act 1998 and the reasons as recorded by the Prosecutor.</p> <p>i. For each of the years specified please state the number of unsuccessful convictions under section 28 of the Crime and Disorder Act 1998 and the reasons as recorded by the Prosecutor</p> <p>j. For each of the years specified [where relevant] please state the number of arrests, charges and successful convictions under section 29 of the Racial and Religious Hatred Act 2006 and the reasons as recorded by the Prosecutor.</p> <p>l. Please state the total number of recorded arrests, charges and convictions of criminal acts specified as</p> <p>k. For each of the years specified please state the number of unsuccessful convictions under section 29 of the Racial and Religious Hatred Act 2006 and the reasons as recorded by the Prosecutor.</p> <p>i. incited by islamaphobic behaviour; ii. incidents which are aggravated by islamaphobic behaviour; otherwise involving islamaphobia to some degree; iii. or to which islamaphobia was recorded as a factor involved in the arrest, charge or conviction.</p> <p>iv. Where "islamaphobia" is defined as prejudice against, hatred toward, fear of, hostility toward or dislike of the religion of Islam or Muslim individuals, regardless of whether they are actual or perceived followers of the religion of Islam.</p>	<p>Information not held by the Office of the PCC - forwarded to Surrey Police Information Access Team</p>
<p>2015/15</p>	<p>I am writing to obtain information about the amount your organisation pays to the Confederation of British Industry and its subsidiaries. Please provide the amount paid to the CBI (and its regional subsidiaries)</p> <p>(a) in membership fees</p> <p>(b) fees for one off conferences or other events and</p> <p>(c) fees paid to the CBI for any other services.</p> <p>Please make clear if the response includes payments from any Non-Departmental Public Bodies, Executive Agencies etc which fall under the department and please provide a breakdown of what payments came from which agency/body.</p> <p>Please provide this information for the period 2009-2015 set out by calendar or financial year. If you are unable to provide all of this information within the time/cost limit please work up to the limit focusing on membership fees. If your group is a police service that has already received this FOI via another source (e.g. Police and Crime Commissioner's office or vice-versa) please feel free to combine responses but please acknowledge this somewhere in the response email.</p>	<p>Thank you for your email. You may not be aware but we received an almost identical request in September 2014. You will note that I responded then to say that the Office of the Police and Crime Commissioner does not hold the information you have requested. Your email has therefore been forwarded to Surrey Police's Information Access Team by this return email. A member of that team will be in contact with you in due course. I can confirm that the Office of the Police and Crime Commissioner for Surrey does not contribute to the Confederation of British Industry or its subsidiaries.</p>

2015/16	<p>We would be grateful to receive all information you hold on and in relation to the following:</p> <ol style="list-style-type: none"> 1. All contracts awarded through the commissioning of sexual violence/abuse services or sexual violence/abuse related services in 2012-13, 2013-14 and 2014-15. Please include the following details: <ol style="list-style-type: none"> 1.1. Names of organisations awarded contracts 1.2. Financial amounts awarded 1.3. The duration of the contracts (including breakdown of amount awarded per year) <p>In relation to the above, please specify the category of the contracted services, i.e.:</p> <ol style="list-style-type: none"> (i) advocacy, including independent sexual violence (ISVA) advice services (ii) face to face services: counselling, emotional support, group support (iii) forensic sexual assault services, including Sexual Assault Referral Centres (SARCs). <ol style="list-style-type: none"> 2. Plans, strategies or other public documents that relate to spending and investment in sexual violence/abuse services or sexual violence/abuse related services. 	<p>http://www.surrey-pcc.gov.uk/wp-content/uploads/2015/10/2015_16.pdf</p>
2015/17	<p>In April 2010, press articles appeared re the cost to the tax payer for police forces that had force bands. The cost for 19 bands over 9 years was estimated to be £750,000. Your force is shown as having a force band. Under these austere times, and 5 years on, could you, or the office dealing, supply me with the following information: ANNUAL BUDGET; NUMBERS OF BAND MEMBERS; OF THE TOTAL NUMBER, HOW MANY ARE SERVING POLICE OFFICERS? HOW MANY ARE POLICE SUPPORT STAFF? HOW MANY ARE 'POLICE VOLUNTEERS'? HOW MANY WHO DO NOT FALL INTO ABOVE CATEGORIES? HOW OFTEN DOES THE BAND REHEARSE? HOW MANY ENGAGEMENTS DOES THE BAND FULFIL ON AVERAGE EACH YEAR? DOES YOUR BAND MAKE A CHARGE FOR ENGAGEMENTS AND IF SO HOW MUCH? DOES YOUR BAND CHARGE FOR EVERY ENGAGEMENT/CONCERT IT UNDERTAKES? IF NO CHARGE IS MADE, WHAT CRITERIA IS PUT IN PLACE TO FORGO ANY CHARGES? HOW MANY ENGAGEMENTS IN THE PAST 12 MONTHS HAVE NOT INCURRED A CHARGE? SOME OF THE BANDS HAVE SMALLER BANDS WITHIN THEM, DO YOU MAKE A CHARGE FOR THESE SMALL ENSEMBLES? IF SO HOW MUCH? DOES YOUR BAND HOLD THE RELEVANT LICENCES TO PERFORM MUSIC IN A PUBLIC PLACE (Performing Rights Society) AND/OR TO COLLECT MONEY IN A PUBLIC PLACE (Local Government (Miscellaneous Provisions) Act 1982 Street Trading Policy)? HOW MANY STREET COLLECTIONS HAS YOUR BAND UNDERTAKEN IN THE PAST 12 MONTHS AND HOW MUCH WAS COLLECTED? IF YOUR BAND DOES HOLD A STREET COLLECTION AT OUTDOOR PERFORMANCES, WHO BENEFITS FROM THE MONEY COLLECTED? (THE FORCE OR CHARITY) IF ANY SUCH MONIES COLLECTED ARE FOR THE BAND, ARE THEY A REGISTERED CHARITY? DO MEMBERS OF THE BAND RECEIVE ANY RENUMERATION? EG DO POLICE OFFICERS OR POLICE STAFF GET PAID OVERTIME? DO BAND MEMBERS RECEIVE ANY INCIDENTAL EXPENSES, TRAVELLING EXPENSES, OVERNIGHT EXPENSES ETC. IF SO, WHAT IS THE COST PER ANNUM? IF EXPENSES ARE PAID, DO POLICE OFFICERS AND SUPPORT STAFF ALSO RECEIVE THE SAME RENUMERATION? DO ANY MEMBERS OF THE BAND RECEIVE EXPENSES FOR HOLDING OFFICE WITHIN THE BAND, MUSICAL DIRECTOR, CHAIRMAN, TREASURER ETC? IF SO, WHAT IS THE TOTAL COST PER ANNUM? HOW MANY SUCH OFFICERS ARE IN THE BAND? WHAT IS THEIR ANNUAL HONORARIUM? OF THE TOTAL BUDGET, HOW MUCH IS SPENT ON MUSIC/INSTRUMENTS AND ASSOCIATED ITEMS, REPAIRS COST OF HIRE OF REHEARSAL ROOM ETC? ARE EXPENSES PAID TO NON BAND MEMBERS?(GUEST PLAYERS ETC) IF SO HOW MUCH IS PAID? DO MEMBERS OF YOUR BAND WEAR POLICE UNIFORM? IS THERE A COST INCURRED FOR ISSUE OF UNIFORM? DOES YOUR BAND HAVE ANY OTHER UNIFORM? WHAT IS THE COST FOR ANY SUCH ALTERNATIVE UNIFORM?</p>	<p>Information not held by the Office of the PCC - forwarded to Surrey Police Information Access Team</p>
2015/18	<p>Please provide me with details of this decision, including a copy of the submissions made to you before you reached it, a copy of the signed decision notice itself, the level of the spending cap applied, and information on the litigation in question (either a synopsis of the issues, or sufficient reference to enable me to conduct my own research). Please also supply a copy of the Home Office circular referred to in the decision.</p>	<p>http://www.surrey-pcc.gov.uk/wp-content/uploads/2015/11/2015_18_web.pdf</p>

2015/19	<p>Under the FOIA, please provide me with an electronic copy of all signed contracts the PCC and/ or the Office of the PCC has ever had with (i) Shiraz Mirza, (ii) Surrey Partnerships Ltd., (iii) Jane Anderson and (iv) any other legal person who has been contracted at any time to act as an Assistant PCC. For each contract please indicate the dates that it was in effect.</p> <p>1. Your Assistant PCC for Equalities and Diversity is "Surrey Partnership Ltd.", ie. a company rather than a natural person. Do you think this is appropriate?</p> <p>2. The sole shareholder of Surrey Partnership Ltd. is Shiraz Mirza. Since the company is therefore nothing other than Cllr Mirza, what is the rationale for using the company rather than Cllr Mirza directly?</p> <p>3. At a meeting of the Joint Audit Committee in March, you agreed to review the propriety of giving the title 'Assistant PCC' to a corporate entity. How was this review conducted and what was its conclusion?</p> <p>4. Single-shareholder 'personal service companies' are often used as a tax dodge (the House of Commons' Public Accounts Committee wrote a report, Off-payroll arrangements in the public sector, in October 2012 which found it to be "a practice which generates suspicions of complicity in tax avoidance and which fails to meet the standards expected of public officials"). What is your response to this?</p>	http://www.surrey-pcc.gov.uk/wp-content/uploads/2015/11/2015_19i.pdf
2015/19(Appeal)	<p>Please arrange for an internal review of your decision not to release contracts under section 40(2). The individual's salary arrangements are already public knowledge - you published them in the decision log - and as a senior employee it would not be unfair to release that information.</p>	http://www.surrey-pcc.gov.uk/wp-content/uploads/2015/11/2015_19ii.pdf
2015/19 (ICO)	<p>Letter received from ICO regarding a complaint that had been received in relation to 2015/19. It asked us to reconsider the OPCC's handling of the FOI request and consider reviewing our previous decision</p>	http://www.surrey-pcc.gov.uk/wp-content/uploads/2015/11/2015_19iii.pdf
2015/20	<p>Under the Freedom of Information Act 2000, please provide me with full answers to each of the following questions about office costs. I appreciate you will have been asked similar questions before but I am looking for specific figures on seconded officers.</p> <p>1. How many members of OPCC staff are there of March 2015, and what is the current annual salary cost?</p> <p>2. How many people working in your office are seconded from the local police force, rather than being on the OPCC's books, and what is the cost of their salaries?</p> <p>3. Please state the rank of these workers and what their seconded role is, ie sergeant working as staff officer.</p>	<p>1. I have attached a link to the OPCC structure chart which can be found on the PCC's website http://www.surrey-pcc.gov.uk/wp-content/uploads/2015/10/Office-Structure-October-20151.pdf The PCC and Deputy PCC are not classed as members of staff and are not included in the number of posts. The total number of posts equals 16 with an FTE of 13.26. The current annual salary cost is £598,385 which excludes the PCC and Deputy PCC.</p> <p>2. No members of staff are seconded from Surrey Police.</p> <p>3. Not applicable</p>
2015/21	<p>1. What ERP (Enterprise Resource Management) or Finance system is currently used at the police force? 2. When does your contract expire? 3. Do you have any planned upgrades of the software? If so, when? 4. Are you planning to go to market for a different ERP/ Finance system, if so, when? 5. How many users / licenses of the system do you have at the police force? 6. Who is the person responsible for your ERP / Finance system? Please provide full name, title and contact information if possible?</p>	<p>Information not held by the Office of the PCC - forwarded to Surrey Police Information Access Team</p>
2015/22	<p>Please could you send me a copy of the collaboration agreement referred to in Decision 107/2015.</p>	http://www.surrey-pcc.gov.uk/wp-content/uploads/2016/02/2015_22.pdf

2015/23	<p>At the Spelthorne Crime Summit on 22 September, I gather that attendees voted between four projects, the winner receiving £1,000 (http://www.surrey-pcc.gov.uk/2015/09/1000-up-for-grabs-at-spelthorne-crime-summit/) Please provide me with the following information by email:</p> <ul style="list-style-type: none"> • A list of organisations which entered the process and copies of the submissions/ bids they made • The four which were selected to put to the Crime Summit • The process by which the four were selected • The number of attendees at the Crime Summit • The results of the vote • Recorded information you hold regarding the steps taken to ensure the integrity of the vote (eg. what you did to ensure that those present and voting were representative of the area, did not have a vested interest in the projects being voted on etc.) • Recorded information you hold regarding the steps taken to ensure that the £1,000 represented value for money • The reference number of the decision paper by which the £1,000 was promised to the successful project 	http://www.surrey-pcc.gov.uk/wp-content/uploads/2016/02/2015_23.pdf
2015/24	<p>Could you please provide:</p> <ul style="list-style-type: none"> - The allocation of all the funding you made available in the financial years 2013/2014 and 2014/2015 to community safety partnerships in Surrey, broken down by recipient? - If available, information on the projects/activities to which the above funding was granted 	Information is easily accessible on the PCC's website
2015/25	<p>1. Are you aware that the practice of breast ironing is occurring in your jurisdiction? 2. Do you have a record of incidents of breast ironing that have come to your attention? 3. If so, how many incidents have you recorded in each of the years between 2010 and 2015? 4. How many convictions for abuse have you had in your area where breast ironing has been part of or been the root of the abuse in each year between 2010 and 2015? 1. Do you feel you have the right guidance to equip your team to be able to identify the warning signs that breast ironing is occurring? 2. Would you welcome more guidance? 3. If you have any further feedback or information on this topic I would be really grateful to receive it.</p>	http://www.surrey-pcc.gov.uk/wp-content/uploads/2016/02/2015_25.pdf
2015/26	<p>Please could you supply me with the following documents: - correspondence between the PCC and the Chief Constable relating to the force's performance on tackling vulnerable people and child sexual exploitation; and the force's overall record on efficiency and effectiveness</p> <ul style="list-style-type: none"> - correspondence between the PCC and HMIC relating to the force's performance in tackling vulnerable people and child sexual exploitation; and the force's overall record on efficiency and effectiveness - correspondence between the PCC and the Home Secretary, ministers and officials relating to the force's performance in tackling vulnerable people and child sexual exploitation; the force's overall record on efficiency and effectiveness; and the appointment of Lynne Owens to be head of the National Crime Agency - references provided by the PCC for the appointment of Lynne Owens to be head of the National Crime Agency - could you supply any minutes of meetings between the PCC and the Police and Crime Panel, & or the Chief Executive, & or the Deputy PCC - where issues concerning the HMIC's report on vulnerable people and child exploitation, the appointment of Lynne Owens to the National Crime Agency, and other matters relevant to this FOI request, were discussed 	http://www.surrey-pcc.gov.uk/2016/02/office-of-the-police-and-crime-commissioner-releases-pcc-letters/
2015/27	<p>I would like copies of correspondence between the PCC and chief constable regarding the need to improve force performance. correspondence between the PCC and HMIC regarding force performance. correspondence between the PCC and home secretary regarding force performance Draft references prepared by the PCC regarding the chief constable. Any correspondence regarding protection of children and the vulnerable between the PCC and HMIC, home secretary and chief constable, if different from the above.</p>	Documents provided as per the above request