

JAC Action Tracker

Action Number	Meeting date	Item	Action	Assigned to	To be completed by	Update	Discharged/ date
31	Jul-21	Item 17 - Update on Policy Management	For the next iteration of the report the Committee would like some information on how the Force gains assurance that the policies are being read and understood.	HB	Jul-22	For July 2022 meeting - paper commissioned	Jul-22
37	Jan-22	Item 5 - Annual Assessment of the Effectiveness of the Committee	See action list contained with report	Chair/KM	Apr-23	For April 2023 iteration of report	
38	Jan-22	Item 5 - Annual Assessment of the Effectiveness of the Committee	CC/PCC to detail how they work together to gain assurance of the effective governance of both organisations (see detail in minutes)	CC/PCC	Jul-22	27/4 Nominated JAC members to meet with AB and CC to discuss how the OPCC and CC work together to gain assurance of the effective governance of both organisations 18/5 Meeting arranged with AB and Dave Mason for 6/6	Jul-22
42	Jan-22	Item 9 - 2021/22 Mid-Year Treasury Management report	To include detail of how TM is reviewed at the CFO Board meetings	KM/MK	Jul-22	27/4 JAC members to meet with KM and MK to gain a better understanding of the treasury management function. 18/5 - SG in process of being arranged Meeting arranged for 27/6	Jul-22
46	Jan-22	Item 11 - Health and Safety report	PG to circulate details of Estates timescales	PG	Jul-22	16/5 - weekly updates have been provided to the PCCs office and the external consultant has now concluded their audit of E&F Health & Safety, the report will be shared once published.	
53	Jan-22	Item 20b - Progress report on ICT audit recommendations	Committee to be provided with further detail on investments made in, and actions taken on, cybersecurity.	AC	Jul-22	18/5 - CDIO has confirmed that he will include this as part of his update paper for the July JAC	Jul-22
55	Jan-22	Item 22 - OPCC Risks	Health and Safety to be added to OPCC risk register	AB	Apr-22	27/4 Confirmed as on OPCC Risk Register	Jul-22
55	Jan-22	Item 22 Force Strategic Risks	To ensure risk relating to ICT, H&S, finance and estates were appropriately added to risk register following discussions at the next ORB meeting	SW	Jul-22	18/5 SW confirmed that this has been picked up at ORB. Helen Bayliss to confirm that all are now on risk register	
56	Jan-22	Item 23b - OPCC Whistleblowing report	To amend last paragraph of report to change word 'assurance'	AB	Jan-23	To be amended for 2023 report	
57	Jan-22	Item 4b - Actions from previous meeting	Update from Vetting re: 5 step vetting plan (as mentioned by CC at October meeting)	CC	Jul-22	27/4 CC confirmed that a briefing would be prepared for the July meeting	Jul-22
58	Apr-22	Item 1 - Welcome remarks	To include a part two item for PCC and CC to give an update on key risks and concerns that had arisen in the last quarter.	SG	Jul-22	To be included on all future agendas	Jul-22
59	Apr-22	Item 4b - Actions from previous meeting	To include a completion date for all actions	SG	Jul-22	Done	Jul-22
60	Apr-22	Item 5 - ERP and ESMCP	CS to provide holistic overview of ERP programme	CS	Jul-22	18/5 Commissioned for July JAC	Jul-22
61	Apr-22	Item 5 - ERP and ESMCP	CS to provide a RAG graphical update on risks and issues that the PCC and CC should be aware of	CS	Jul-22	18/5 Commissioned for July JAC	Jul-22
62	Apr-22	Item 18 - Internal Audit Reports issued	To provide a report to the July meeting detailing implementation plans for the new firearms licensing system and progress against internal audit actions.	CC	Jul-22	18/5 Commissioned for July JAC	Jul-22
63	Apr-22	Item 12 - Review of Governance Arrangements for making grants to third parties	To produce a spreadsheet to show where funds had been allocated	KM	Jul-22	18/5 SG speaking to Lherrington re: sharing SUMUP data with JAC members	
64	Apr-22	Item 12 - Review of Governance Arrangements for making grants to third parties	To include a section on performance monitoring for next iteration of report	LH	Apr-23	18/5 in hand with SG and L Herrington	
65	Apr-22	Item 12 - Review of Governance Arrangements for making grants to third parties	LHarnby and LHerrington to meet re: to gain an insight into whether the Force maximise the benefits of being a major donor for so many local charities recognising that they don't know the sensitivities regarding policing so want to learn more before making any suggestions.	LH	Jul-22	18/5 in hand with SG and L Herrington. LH has made contact with L Herrington	Jul-22
66	Apr-22	Item 14 - Health and Safety report	MG to re-engage with VM to make sure "scoring" of compliance is consistent.	MG/VW	Jul-22	19/5 Health and Safety colleagues and Estates met for 5 hours on the 11th May and have reached complete consensus on the scoring / compliance levels	Jul-22
67	Apr-22	Item 13 Review of Gifts and Hospitality	All subsequent reports to be moved to the 'For Information' section of the agenda	SG	Apr-23		
68	Apr-22	Item 6 - JAC Annual report	To publish Annual report on OPCC website	SG	Jul-22	Done	Jul-22
69	Apr-22	Item 9 - External Audit	EJ to meet with GL to provide an update on current issues.	EJ/GL	Jul-22	18/5 SG has emailed EJ and GL	
70	Apr-22	Item 21b - Force Strategic Risks	Committee to receive dashboards at next meeting so they could see the progress of the work being done.	HB	Jul-22	18/5 Commissioned for July JAC	Jul-22
71	Apr-22	Item 21b - Force Strategic Risks	RE to be invited to relevant risk meetings as JAC observer	HB/SG	Jul-22	18/5 SG has emailed Helen Bayliss	Jul-22
72	Apr-22	Item 21b - Force Strategic Risks	HB to speak to MG and add H&S risks to new Force system.	HB/MG	Jul-22	18/5 MG has confirmed that agreement has been made to include high level risks. He has set this in train with the relevant team	Jul-22