



# THE POLICE AND CRIME COMMISSIONER

## Fees and Charges for the Supply of Goods & Services

**2022-2023**

Applicable from April 2022 to March 2023

VERSION 1.1: APPROVED 5<sup>th</sup> MAY 2022



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## NOT PROTECTIVELY MARKED

### NPCC ADVISED CHARGES

The following tables list the NPCC recommended charges for common items provided by forces in England, Wales, and Northern Ireland

#### ACCIDENT REPORTS

<b>CHARGE</b>	<b>Revised 2022/23 £</b>
Copy of Accident Report (full extract up to 30 pages)	106.50
Additional Pages for same incident (per page)	4.70
Limited (RT Act details)	37.80
Copy of self-reporting/minor accident form	37.80
Fatals – Accident Investigation report	456.90
Fatals – Reconstruction video	91.10
Rough Data (per page)	30.40
Copy of Scale plan - other than in collision report	45.80
Copy of Police vehicle examination report (unless provided as full extract)	75.90
Copy of Collision Reconstruction Report (unless provided as full extract) per page (max £50)	4.70

#### PHOTOGRAPHS

<b>CHARGE</b>	<b>Revised 2022/23 £</b>
From Digital Camera (per disc)	22.40
A4 Index Sheet – Digital	22.40
Copy of Photograph (first photo)	30.40
Copy of Photograph (Each subsequent photograph)	3.50

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STATEMENTS – OTHER THAN IN BOOKLETS

CHARGE	Revised 2022/23 £
Copy of Statements (up to 3 pages)	39.10
Copy of Statements (additional pages)	4.70
Copy of Witness Statement (witness agrees to disclosure of personal details)	45.90
Copy of Witness Statement (witness not agreeing to disclosure of personal details)	60.90
Interview with Police Officer (per officer)	153.50
Request for Statement to be written by Police Officer	153.50
Copy of PIC Sheets (2nd copy)	30.40
Copy of Interview Record (only where prepared during investigative process)	60.90
Copy of VHS video tape (provision for CJS)	91.10
Copy of audio tape	91.30
Copy of CD/DVD	22.10
Copy of audio tapes (provision for CJS)	37.80
<b>Cancellation Charges</b>	
Abortive Search	36.40
Aborted Search – prior to search	0.00
Aborted Search – post search	36.40
Aborted Search – post search & prior to dispatch	87.70

FINGERPRINTING

CHARGE	Revised 2022/23 £
One set	85.80
Additional set thereafter (each)	42.90

OTHER REQUESTS FOR INFORMATION

CHARGE	Revised 2022/23 £
Request for Disclosure of Information, not covered by other Memorandums of Understanding, statutory, judicial, or other NPCC agreements (up to two hours).	96.50
Request for Disclosure of Information, additional hours (hours or part thereof more than two hours, including redaction)	32.40

**NPCC CHARGES AND ASSOCIATION OF BRITISH INSURERS**

<b>CHARGE</b>	<b>Revised 2022/23 £</b>
Request (crime/lost property number etc) – MOU App D (a)	32.40
Request (In response to specific questions) – MOU App D(b)	137.30
Interview with Police Officer (per Officer) – MOU Para 4.5	153.50
<p>Police Forces will supply information regarding reported crime/loss of property where the insurer has a specific reason to check the related claim. Specific details regarding the services and charges are listed in the Memorandum of Understanding (MOU) between National Policing and the Association of British Insurers. Charges for services provided under this MOU will incur standard charges listed elsewhere in this handbook and HMRC has instructed is to be considered outside the scope of VAT.</p>	
<p>Expedited requests incur the appropriate fee for details requested and will require any overtime necessary at current rates to produce the information in the required timescale (if possible). Any requests for interviews or statements from Police Officers/Staff will incur standard charges listed elsewhere in this handbook.</p>	
<p>(All requests under the ABI MOU are subject to VAT at the then current rate.)</p>	

**OTHER REGULAR ITEMS**

<b>CHARGE</b>	<b>Revised 2022/23 £</b>
Crime Report	96.70
MG5	38.60
MG3	38.60
Incident Log	39.30
PNC Convictions	38.60
Caution Certificate	25.20
Domestic Violence Report	58.10
Occurrence Summary	19.60
Custody Record	19.60
<p>Where not otherwise stated or subject to an NPCC Memorandum of Understanding, the following charges will apply, as recommended by NPCC Guidelines.</p>	

## NPCC CHARGES FOR ALARM REGISTRATIONS

The following NPCC approved charging structure is adopted by all police forces seeking to recover administration costs in respect of registration of security systems which terminate at a recognised Alarm Receiving Centre (ARC), Remote Video Response Centre (RVRC) for CCTV and System Operating Centre (SOC) for vehicle tracking. The administration fee is payable for:

- New Unique Reference Number (URN) applications
- New occupiers/owners of premises taking over existing security systems
- Existing user changing security company

Where a security company cancels a URN, a period of 28 days grace should be given to allow another security company to take over the URN. Where a security company applies to take over a URN from an existing company and/or Maintenance Contract, they may do so supported by the customer's authority. The administration fee is not applicable when:

- A security company takes over another security company.
- A security company ceases to trade, and another company takes over the URNs within 28 days
- Premises change name only. (Evidence will be required to ensure it is a change of name only and not change of owner/user).

Panic Attack Alarms will be issued with a separate URN and as such, generate an additional charge.

CHARGE	Revised 2022/23 £
Intruder Alarm Registration Fee	48.00
Panic Attack Alarm Registration Fee	48.00

A reduced administration fee is applicable when a company has two URNs (Intruder & Personal Attack/Hold-up) and:

- The company is taken over or
- The premises are taken over or
- The company changes security company supplier (as long as the previous security company does not cancel the URNs immediately).

CHARGE	Revised 2022/23 £
Reduced combined Intruder / Personal Attack/Hold Up Alarm Registration Fee	91.80

For Lone Worker Devices (LWDs), The ARC may apply to the relevant police force for a URN, if the conditions of the NPCC Police Response to Security Systems (Police Requirements for Lone Worker Services) are complied with. The cost of the URN will depend on the number of systems monitored, as detailed in the table below.

CHARGE	RATE PER ANNUM £
Under 10,000 LWDs	58.00
10,000 to 50,000 LWDs	87.00
Above 50,000 LWDs	116.00
CAT 5 Vehicle Tracking SOCs	56.30

All charges for URNs will attract VAT at the standard rate.

**HOME OFFICE ADVISED CHARGES****FIREARMS LICENSING**

<b>HOME OFFICE CHARGES</b>		<b>Statutory Charges £</b>
<b>Firearms Certificate (FAC)</b>		
Grant	(Form 201)	88.00
Renewal	(Form 201)	62.00
Variation – one for one	(Form 202)	0.00
Variation (not like for like)	(Form 202)	20.00
Replacement		4.00
<b>Shotgun Certificate (SGC)</b>		
Grant	(Form 201)	79.50
Renewal	(Form 201)	49.00
Replacement		4.00
Shotgun Certificate Grant (Co-Terminus with FAC)	(Form 201)	90.00
Shotgun Certificate Renewal (Co-Terminus with FAC)		65.00
<b>Visitors Permit</b>		
Visitors Permit (individual {1 to5} per person)	(Form 107)	20.00
Visitors Permit (Group {6 to 20}) in total	(Form 107)	100.00
Home Office Club Approval		84.00
<b>Registered Firearms Dealer</b>		
Grant/Registration	(Form 116)	200.00
Renewal	(Form 116)	200.00
<b>Explosives</b>		
(COER & MSER) Explosives Certificate, Manufacturing Licenses/Registration, and variations thereof		Please contact for specific details
Game Fairs		13.00
Firearms Museum License		200.00
Variation (not like for like)		20.00
Extension to additional premises		75.00
Extract from Explosives Registers		10.00

**HOME OFFICE OTHER CHARGES**

<b>CHARGES</b>	<b>Revised 2022/23 £</b>
Alien's Certificate (Overseas Visitors Certificates)	34.00
Peddler's Certificate	12.25

## PHOTOCOPYING

Surrey and Sussex forces do not allow the use of photocopiers or other office/IT equipment for private purposes.

## SPEED SURVEY CHARGES

Forces may provide information which assists other authorities, organisations, and individuals to review traffic patterns. The services involve resources such as staff and speed indication/capture device deployment and reporting. The following charges have been established based upon standard NPCC/APPCs Guidelines on Charging for Special Police Services.

DEPLOYMENT TOOL	SINGLE DEPLOYMENT (7 DAY UNIT COST)	CO-LOCATED (7 DAY UNIT COST)
Speed Indication Device (per unit)	£55.30	£55.30
Speed Data Capture (per unit)	£405.40	£202.80
Vehicle Activated Sign (per unit)	£325.50	£120.10

Charges for co-located devices are abated when they can be deployed at the same time as another unit, thus saving multi-journey expenditure(s).

If Traffic Management Officers are required for special purposes not listed above, they will be charged at the then current hourly rate on delivery of the service, as detailed under NPCC/APPCs Guidelines on Charging for Special Police Services.

All charges for Traffic Management services will attract VAT at the then current rate and may be subject to local abatement.

## FILMING

CHARGE	Revised 2022/23 £
Premises Charges – proportional to the premises required	Minimum £180.10 per Hour
Supervising Officers – See section on Cost Recovery and Special Police Services for individual hourly costs	Cost Recovery Rates

If the filming organisation requests the use of a Force crest, this will be negotiated on an individual basis, subject to further charges and appropriate vetting undertaken.



**IDENTITY CHECKING SERVICE**

Identity checking is a service for members of the public requiring photocopies of identity documents certified as being a true likeness of the original.

<b>CHARGE</b>	<b>Revised 2022/23 £</b>
Maximum 3 original documents against photocopies and certify each photocopy as a true likeness of the original document	9.50

**CIVIL COURTS & TRIBUNALS**

The following charges are made at a flat rate, as recommended within NPCC/APA Guidance on Charging for Police Services.

<b>CHARGE</b>	<b>FLAT RATE £</b>
Interview with a Police Officer (per officer)	153.50
Statement to be written by a Police Officer	153.50

In addition to the above 'flat rate' charges, hourly rates apply for attendance requirements (subject to premiums listed in Cost Recovery, for short notice, unsociable hours, and national holiday working) and listed below.

**POLICE OFFICERS**

<b>CHARGE</b>	<b>SURREY HOURLY RATE £</b>	<b>SUSSEX HOURLY RATE £</b>
Attendance at Civil Court/Tribunal:		
Chief Superintendent	124.72	120.01
Superintendent	110.07	104.89
Chief Inspector	91.06	83.07
Inspector	86.56	77.30
Sergeant	94.42	84.54
Constable	76.95	68.42
PCSO	52.80	49.20
Service of Subpoena	23.30	23.30
Minimum period of hire is 4 hours		

## EXAMINATION OF COMPUTERS/MEDIA STORAGE DEVICES

The examination of the above devices will be charged at £80.10 per hour.

## CLPD (PREVIOUSLY NOTIFIABLE OCCUPATIONS)

CHARGE	Revised 2022/23 £
CLPD Initial Disclosure	No Charge
CLPD Additional Information (First two-hour period)	No Charge
CLPD Additional Information (Hours or part thereof more than two hours)	30.00

Requests are received and managed by Information Governance departments.

## REQUESTS FOR SERVICES NOT LISTED ELSEWHERE

If the force receives a request to provide a service which is not listed in the current Fees and Charges Handbook and there is no existing current guidance, the following general charge calculation should be used:

- Cost of Officer / Staff time using Full Economic Cost Recovery rates (specified in the Cost Recovery and Special Police Services section of this document).
- Plus, a charge for the service/goods being provided.
- Plus, a 5% Administration charge (to a minimum of £10) to cover the issuance and processing of any invoice and payment.

Any such charge may be subject to VAT at the appropriate rate(s).

If further guidance is required regarding an unlisted service, please contact the Joint Finance Service Team by email/phone:

Force	Contact Details
<b>Surrey Police</b>	<a href="mailto:JointFinance.Service@sussex.police.uk">JointFinance.Service@sussex.police.uk</a>
<b>Sussex Police</b>	<a href="mailto:JointFinance.Service@sussex.police.uk">JointFinance.Service@sussex.police.uk</a>

**COST RECOVERY AND SPECIAL POLICE SERVICES**

Police forces will take steps to maximise force income through the pursuit of cost recovery activities when it is in the interests of the force and their communities to do so. The charging formulae for police services is based upon the NPCC nationally recommended cost recovery mechanisms, as updated from time to time.

The current charges for uniformed officers and frequently requested staff grades are illustrated below. Costs for other Police Officer and Police Staff grades are available on request. Charges for Police Staff will attract VAT at the current rate and all rates may be subject to charging uplifts for national holiday or unsociable hours.

Uniform and CID	Surrey Hourly Rate £	Sussex Hourly Rate £
Chief Superintendent	124.72	120.01
Superintendent	110.07	104.89
Chief Inspector	91.06	83.07
Inspector	86.56	77.30
Sergeant	94.42	84.54
Constable	76.95	68.42
PCSO	52.80	49.20

Short Notice Additional Premium	Surrey Hourly Rate £	Sussex Hourly Rate £
Constable (less than 5 days' notice)	12.13	12.29
Sergeant (less than 5 days' notice)	15.69	15.54
Constable (public holiday rate)	36.38	36.87
Sergeant (public holiday rate)	47.06	46.63

Surrey Rank	Surrey Hourly Rate £	Sussex Rank	Sussex Hourly Rate £
B	36.34	SPA5	35.02
C	38.07	SPA6	37.23
D	41.85	SPA7	39.23
E	44.66	SPA8	42.61
F	48.70	SPA9	46.35
G	53.47	SPA10	53.88
H	61.68	SPA11	62.50
Controller/SOCO	67.92	Controller/SOCO	59.34
Band 2	58.46	M1	54.45
Band 1	83.44	M2	60.56

## COST RECOVERY AND SPECIAL POLICE SERVICES (Continued)

If a request for Special Police Services is received such that 15 days' notice cannot be provided to officers and/or staff, a premium will be applied equal to the cost of providing officers at short notice. If a request is made for officers and/or staff on a public holiday, then the appropriate addition will be made to the hourly rate.

The Chief Constable may provide percentage abatements to the above charges, depending on the type of event and other contributing factors. The NPCC charging evaluation method is used to establish the abatement, if any.

(Police forces use the Special Police Services Charging Evaluation to establish which type of charging base to use. By default, Full Economic Cost Recovery should be used).

The officers of the Special Constabulary are volunteers and normally assigned to specific duties. If Police forces deploy Special Constabulary Officers to satisfy a request for service, these officers will be charged at 50% of the current Police Constable charge.

A minimum charge period of four hours applies.

Applications to the Chief Constable should be made on an appropriate force form and if the cost exceeds £2,500, a formal agreement between the local policing body and the requesting party will be required. Forces may choose to require payment before delivery of the requested service(s), if deemed appropriate.

### **Cancellation Charges**

An event organiser must give at least 15 days' notice prior to cancellation. If this notice period is not observed a charge can be made up to the equivalent rate of 75% of the full planned costs, as per the agreed charging schedule. Cancellation charges must form part of the initial agreement as signed and agreed by both parties.

## ACRO POLICE CERTIFICATES FOR VISA PURPOSES

Individuals requiring Police Certificates for the purpose of visa applications, work permits or residence in Australia, Canada, New Zealand, and the United States of America should obtain an application form from this website. [https://www.acro.police.uk/police\\_certificates.aspx](https://www.acro.police.uk/police_certificates.aspx)

ACRO offer two services; standard and a fast track service designed to cater for those wishing to obtain a Visa quickly. The turn-around time from successful receipt of the application to dispatch of the certificate is ten and two working days respectively.

Uniform and CID	2022/23 £
Standard fee – 12 working days (to 31 <sup>st</sup> December 2022)	55.00
Fast Track fee – 4 working days (to 31 <sup>st</sup> December 2022)	95.00

Fees should be enclosed with the application form to ACRO and made payable to HPA. Please note that this Certificate is processed entirely by the NPCC Criminal Records Office (ACRO). All submissions and enquiries relating to this process should be directed to ACRO, who can be contacted as follows:

**Website:** <https://www.acro.police.uk>

**E-mail:** [customer.services@acro.pnn.police.uk](mailto:customer.services@acro.pnn.police.uk)

**Address:** ACRO, PO Box 481, Fareham, Hampshire, PO14 9FS

This process is not managed by local Police forces, specific enquiries in respect of this form should be made to ACRO as detailed above.

**FREEDOM OF INFORMATION ACT FEES**

<b>CHARGE</b>	<b>Revised 2022/23 £</b>
Photocopy image (per side) A4	0.16
Photocopy image (per side) A3	0.32
CD / DVD data disk	22.40
Postage	At cost <sup>1</sup>
Packing	At cost
Video Tape	89.70
Other media and specific external services to deliver request	At cost

Police forces can charge for disbursements in all cases, regardless of whether charges are being made for marginal cost of a request (greater than £450 limit).

**DATA PROTECTION ACT FEES**

The Data Protection Act 2018 –allows individuals to obtain personal information.

Schedule 2, Part 1, Paragraph 5 of the Data Protection Act also allows for information to be disclosed if it is required by law or made in connection with legal proceedings, for the purpose of obtaining legal advice or is otherwise necessary for the purposes of establishing, exercising or defending legal rights. There is no statutory obligation to release information requested under this section of the DPA, thus disclosure elicits a non-refundable administrative fee.

<b>CHARGE</b>	<b>Revised 2022/23 £</b>
Data Protection Act – Request for information under Schedule 2, Part 1, Paragraph 5	90.90

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<sup>1</sup> Postage will be charged at cost, as per Royal Mail current charges at the date of posting information, depending on requested delivery method required.

**ACCESS TO HEALTH RECORDS UNDER THE DATA PROTECTION ACT**

Any request for access to such Health Records held by Police forces should be made in writing to Information Governance and include the patient signature authorising the consent for disclosure. The maximum charge that may be made for complying with a subject access request to health records held in a manual filing system or a combination of electronic and manual filing systems is £50.

Under the Data Protection Act 2018 (Fees and Miscellaneous Provisions) Regulations 2000, a patient or their authorised representative may be charged to view or to be provided with a copy of their health records. The maximum charges Police forces make for these requests are listed below:

REFERENCE	Revised 2022/23 £
Data Protection Act – Subject Access Request – View Only	No Charge
Data Protection Act – Subject Access Request – Copy held on a Computer System Only	Maximum £10.00
Data Protection Act – Subject Access Request – Copy held on a Manual Filing System Only	Maximum £50.00
Data Protection Act – Subject Access Request – View Only then subsequently provide a Copy (Copy charge includes initial View fee)	Maximum £50.00

The above charges are deemed to include any charges levied for post, packing. VAT is not liable on Subject Access Requests, since responding to the request is a legal duty.

**ACPO STANDARD MUTUAL AID RATES 2022/23**

<b>POLICE OFFICERS</b>						
	<b>Constable</b>	<b>Sgt.</b>	<b>Insp.</b>	<b>C/Insp.</b>	<b>Supt.</b>	<b>C/Supt.</b>
<b>Standard Deployment</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Basic Pay	36,400	46,500	56,800	60,800	78,500	91,000
Unsociable Hours	994	1,269	1,552	1,662	0	0
Holiday Pay Adjustment	990	1,271	1,576	1,686	0	0
National Insurance	4,600	6,200	7,800	8,400	10,800	11,612
<b>Employment Sub-Total</b>	<b>42,984</b>	<b>55,240</b>	<b>67,728</b>	<b>72,548</b>	<b>89,300</b>	<b>102,612</b>
National Government Levies	197	249	302	322	403	465
<b>Annual Employable Cost</b>	<b>43,181</b>	<b>55,489</b>	<b>68,030</b>	<b>72,870</b>	<b>89,703</b>	<b>103,077</b>
Total Days	365	365	365	365	365	365
Annual Leave	26	26	26	26	26	26
Less rest days	104	104	104	104	104	104
Less Public Holidays	9	9	9	9	9	9
Less Training	10	10	10	10	10	10
Less Sickness	11	11	11	11	11	11
<b>Productive Days</b>	<b>205</b>	<b>205</b>	<b>205</b>	<b>205</b>	<b>205</b>	<b>205</b>
Employable Cost - Daily Rate	210.64	270.68	331.85	355.46	437.58	502.81
Equivalent hourly rate	26.33	33.84	41.48	44.43	54.70	62.85
	<b>Constable</b>	<b>Sgt.</b>	<b>Insp.</b>	<b>C/Insp.</b>	<b>Supt.</b>	<b>C/Supt.</b>
<b>Grade 0 hourly rate - BH</b>	<b>52.66</b>	<b>67.67</b>	<b>51.85</b>	<b>55.54</b>	<b>68.37</b>	<b>78.56</b>
<b>Grade 1 hourly rate</b>	<b>39.50</b>	<b>50.75</b>	<b>51.85</b>	<b>55.54</b>	<b>68.37</b>	<b>78.56</b>
<b>Grade 2 hourly rate</b>	<b>35.02</b>	<b>45.00</b>	<b>51.85</b>	<b>55.54</b>	<b>68.37</b>	<b>78.56</b>

**Note:** The above hourly rates are fixed by NPCC and represent the rates that forces should use for mutual aid operations, subject to appropriate scarce resource enhancements.

<b>Attachment</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Annual employable cost	43,519	55,225	66,910	72,092	92,268	105,839
Employers pension contribution	12,651	16,054	19,451	20,958	26,823	30,768
Revised Employable Cost	56,170	71,279	86,361	93,050	119,091	136,607
<b>Attachment - daily rate</b>	<b>274.00</b>	<b>347.70</b>	<b>421.27</b>	<b>453.90</b>	<b>580.93</b>	<b>666.38</b>

**Note:** The above hourly rates are Surrey & Sussex actual rate to be used for mutual aid operation classed as **attachment**.

NOT PROTECTIVELY MARKED

<b>POLICE STAFF</b>				
	<b>SPA 5 / grade C (SCP 9)</b>	<b>SPA8 / grade E (SCP 21)</b>	<b>SPA11 / band 2 (SCP 32)</b>	<b>M2 / band 1 (SCP 42)</b>
<b>Standard Deployment</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Basic Pay	20,904	25,513	43,389	61,260
Unsociable Hours <b>(PCSO only)</b>	0	3,659	0	0
Staff Pension	3,717	4,536	7,714	10,892
National Insurance	2,049	2,501	4,253	6,005
National Government Levies	70	98	138	203
<b>Annual Employable Cost</b>	<b>26,739</b>	<b>36,307</b>	<b>55,494</b>	<b>78,360</b>
Total Days	365	365	365	365
Annual Leave	26	26	31	31
Less weekends	104	104	104	104
Less PHL	9	9	9	9
Less Training	8	8	7	7
Less Sickness	11	11	7	7
<b>Productive Days</b>	<b>207</b>	<b>207</b>	<b>207</b>	<b>207</b>
<b>Employable Cost - Daily Rate</b>	<b>129.17</b>	<b>175.40</b>	<b>268.74</b>	<b>379.47</b>
<b>Equivalent hourly rate</b>	<b>17.82</b>	<b>24.19</b>	<b>37.07</b>	<b>52.34</b>
<b>Grade 0 hourly rate - BH</b>	<b>35.63</b>	<b>48.39</b>	<b>74.13</b>	<b>104.68</b>
<b>Grade 1 hourly rate</b>	<b>26.73</b>	<b>36.29</b>	<b>55.60</b>	<b>78.51</b>
<b>Grade 2 hourly rate</b>	<b>26.73</b>	<b>36.29</b>	<b>55.60</b>	<b>78.51</b>
<b>Attachment</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Annual employable cost	26,739	36,307	55,494	78,360
<b>Attachment - daily rate</b>	<b>129.17</b>	<b>175.40</b>	<b>268.74</b>	<b>379.47</b>

The situation is slightly different for police staff as the grades identified do not necessarily align easily. Some positions will be in receipt of shift allowances. The above rates exclude overtime premiums. Where these are paid on deployment, they can be recovered via mutual aid arrangements. This is a small selection of grades and others can be provided.

Mutual aid more than six calendar months will be classed as an **attachment**.

### **2022/23 SECONDMENT OR ATTACHMENT NATIONAL ADMINISTRATION FEES**

The following Administration charges have been set by National Policing Chiefs Council – Finance Coordination Committee (NPCC-FCC) for the current year.

	<b>Charge Amount</b>
<b>Attachment</b>	<b>£</b>
Fixed Attachment Setup Fee	50
Fixed Attachment Invoice Fee	50
<b>Secondment</b>	
Fixed Secondment Setup Fee	50
Fixed Secondment Invoice Fee	50

The above charges are standard national rates and should be used by all forces. These rates will be updated on the 1st April each year.



**VEHICLE COST RECOVERY**

<b>VEHICLE COST RECOVERY</b>		
<b><u>Provision of vehicle only</u></b>	<b><u>Daily rate</u></b>	<b><u>Miles per litre</u></b>
	<b>£</b>	
Public order carrier	59	5
General purpose van	36	6
Electric ONLY vehicle	48	N/A
Marked car	41	6
Unmarked car	31	7
Motorcycle	31	8
Firearms ARV	48	5
Armoured vehicle	59	4
Other specialist e.g. Mobile police station	118	N/A
Other motorised equipment	#	#

Daily rates for vehicles will be subject of an annual notification for any inflationary increase by NPCC FCC.

Fuel recovery will be charged at actual mileage travelled at the specified miles per litre rate that will be set by NPCC FCC and reviewed at appropriate periods.

Where hybrid fuel vehicles are used, normal fuel mileage rates will be assumed, and battery charging will not be reimbursed.

For Electric ONLY vehicle, battery charging cost is included in daily rate. Any battery charging at host police location (where charging point available) will be provided by host free of charge.

# Recover actual cost on agreed basis

**VEHICLE STORAGE FEES AND CHARGES**

The following charges will apply to vehicles that are held in police custody because of involvement in a fatal collision or impounded as a part of a criminal investigation.

<b>VEHICLE STORAGE FEES AND CHARGES</b>		
	<b>£</b>	<b>Basis</b>
<b><u>Standard Storage Fees and Charges</u></b>		
Fatal Collisions	50	Fixed
Impounded as part of a criminal investigation	50	Fixed
<b><u>Additional Exception Charges</u></b>		
Storage fees after 90 days	1	Daily
<b><u>Vehicles sized due to no insurance or anti-social driving</u></b>		
Standard fees within 48 hours of impounding	150	Fixed
Additional charges for each day after the initial 48 hours	20	Daily

Vehicles sized either due to no insurance or anti-social driving that are not reclaimed or collected within 14 days of seizure will either be scrapped or sold at auction and the proceeds will be remitted back to the police force.