

To: Joint Audit Committee

Date: 23rd July 2019

By: Ian Perkin, Treasurer

Title: Matters Arising

Purpose of Report/Issue:

To report on matters arising from the last Audit Committee which took place on 24th April 2019.

024/2019 Equip Update

- a) Peter Gillett to circulate the email that was sent to the Chairman to the other Committee Members.
- b) To inform the Committee how the following were going to be dealt with: governance; strength of commercial advice; strength of negotiation; comprehensive responses to the Chairman's earlier email
- c) For an Equip Update to be provided at the July JAC meeting. *Jane Harwood, SRO and Phil Robinson, Programme Director had confirmed their attendance for the July meeting.*

025/2019 ICT Update

- a) CIO Langford to circulate updated national programme information that he had received on 24th April
- b) CIO Langford to circulate an ICT dashboard when available

027/2019 Matters Arising from 31st January 2019

To rectify any outstanding issues relating to materiality in the annual audit plan. *This action was complete.*

028/2019 Internal Audit End of Year Report 2018/19

Loran Raynes to inform Bev Foad of any outstanding actions that needed to be chased up in relation to the Follow Up Audit.

029/2019 Internal Audit Strategy, Plan and Charter 2019/20

- a) To arrange a meeting between Southern and Committee Members in advance of the July JAC. *It was agreed that the meeting would take place when Equip revised timings were known.*
- b) Committee members to send comments to Karen Shaw in relation to the internal audit strategy and plan
- c) Karen Shaw to re-evaluate plan re: Equip

030/2019 Scheme of Corporate Governance Annual Review

To include a note in the scheme of governance about the election of a chair and vice chair of the Surrey Police Ethics Committee. *No other*

boards/committees are included in the best governance documents and it was felt the best place to include this is within the force Governance Statement in the annual statement of accounts. Bev Foad would take this forward.

036/2019 Performance Report

To invite members of future performance meetings. *Committee members have been sent dates of all future performance meetings.*

037/2019 Precept Report

To circulate a link to the HMICFRS Value for Money Report. *This action was complete.*

041/2019 Force Risks – High Level and Shared Risks

To invite Ian Pollard to a future JAC meeting so that the Committee could understand how the Force managed their risks for the forensic process from crime scene to court reporting. *Louise Whiteoak, Head of Forensic Investigations, has confirmed that she will attend the October JAC meeting.*

044/2019 Contract Waivers

- a) Invite Neil Watts, Head of Procurement, to future JAC meetings where contract waivers were on the agenda. *This action was complete.*
- b) To include in future reports an explanation as to why the waiver had been requested and why approval had been granted. *An additional column will be added to the spreadsheet to show a summary of the rationale for the waiver, e.g. urgency grounds, sole supplier, other competitive assessment, etc.*
- c) To check whether a financial appraisal was carried out in relation to wavier W499. *A credit reference check showed a score of 78, i.e. a below risk company. The agreement with Clearview is due to expire in January 2020 at which point the service will be provided by Galliford Try as the main buildings maintenance contractor for Surrey Police.*

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