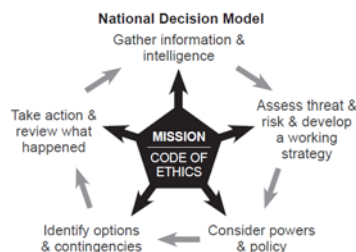




Force Financial Report Month 3 – 2018/19

Required for:	<i>PCC Performance Meeting / Extended COG</i>
Security Classification:	Official
Handling information if required:	n/a
Suitable for publication:	Yes
Title:	Force Financial Report Month 3 – 2018/19
Version:	1
Purpose:	To report the Force's financial position as at the end of June 2018
ACPO / Strategic Lead:	Chief Constable / CFO
National Decision Model compliance:	Yes
Date created:	19 th July 2018
Date to be reviewed:	

AUTHOR:	
Name:	Paul Bundy
Job Title:	Head of Finance
Telephone number:	101
Email address:	Paul.Bundy@surrey.pnn.police.uk



What are the Policing Principles?

- | | | | | | |
|----------------|-------------------------------------|------------|-------------------------------------|--------------|-------------------------------------|
| Accountability | <input checked="" type="checkbox"/> | Fairness | <input checked="" type="checkbox"/> | Honesty | <input checked="" type="checkbox"/> |
| Integrity | <input checked="" type="checkbox"/> | Leadership | <input checked="" type="checkbox"/> | Objectivity | <input checked="" type="checkbox"/> |
| Openness | <input checked="" type="checkbox"/> | Respect | <input checked="" type="checkbox"/> | Selflessness | <input checked="" type="checkbox"/> |

1. Background

- 1.1. The gross revenue budget for the year is £214.6m, an increase of £1.6m compared to last year's budget of £213.0m. This report provides the revenue and capital position for the Force with the PCC budget separated out and reported elsewhere. The Force revenue budget is £212.6m against a forecast spend for the year of £213.1m, resulting in an overspend totalling £0.5m.
- 1.2. Whilst the outturn position for the year-end is forecast to be over spent by £0.5m, there are overspends within pay that are being offset with underspends within non-pay. The force started the year over establishment for police officers and is predicted to remain as such for the majority of the year.
- 1.3. For 2018/19 the PCC approved a capital programme totalling £10.0m, which when combined with the carry forward from 2017/18 (subject to PCC approval) and schemes deferred during 2017/18 gives a total capital budget of £18.4m. The Force has reviewed the size of the capital programme ensuring it is manageable over the year and, as with prior years, is running a flexible programme enabling the Force to bring forward schemes or defer identified schemes into a later year. As a result, some schemes have now been deferred, reducing the 2018/19 budget by £2.5m to £15.9m, the total 2 year capital programme remains at £18.4m. Total capital expenditure at month 3 is £1.6m with future committed orders totalling £4.1m.

2. Revenue Budget Position

- 2.1. The Force's revenue outturn position for 2018/19 is forecast to be overspent by £0.5m. Detailed at appendix A is a table that provides the Force budget by function and also by cost type.
- 2.2. The table below shows the forecast outturn position by month.

Outturn Position	Forecast £m	Budget £m	Variance £m
Month	£m	£m	£m
1	212.6	212.6	0.0
2	213.1	212.6	0.5
3	213.1	212.6	0.5

2.3. Pay Budgets

Total pay is underspent by £1.3m as summarised in the table below. The annualised spend gives an indication of outturn based on the year to date spend, whilst this is a good benchmark, it does not factor in year-end accruals and the uneven profile of certain expenditure, whereas the forecast does.

	Year to Date			Annual			
	Actual	Budget	Variance	YTD Annualised Actuals	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Police Payroll	26,327	25,030	1,297	105,309	104,193	101,357	2,836
Police Overtime	1,007	939	69	4,030	4,270	3,825	444
Staff Payroll	15,171	16,610	(1,439)	60,684	63,993	66,892	(2,899)
Staff Overtime	242	343	(101)	969	1,283	1,572	(289)
Agency	271	182	88	1,082	797	430	367
Training	419	353	66	1,676	1,489	1,413	76
Other Payroll Costs	462	890	(428)	1,850	4,310	3,561	749
Sub Total	43,900	44,348	(448)	175,600	180,334	179,050	1,284

2.3.1. The police officer pay is forecast to overspend by £2.8m due to the number of officers in the force being over establishment.

Police Officer pay is shown on a separate line within the budget by function (Appendix A) with departmental variances reflecting their delegated budgets.

The month 3 pay forecast indicates an average of 1900 FTE officers for the year, which results in an overspend of £2.8m, compared to the budget of 1873 FTE. The table below shows the movement in the monthly forecast by FTE.

	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	
	month 1	month 2	month 3	month 4	month 5	month 6	month 7	month 8	month 9	month 10	month 11	month 12	Average
Officer Budget (FTE)	1873	1873	1873										1873

Officer Forecast (FTE)

Month 1	1,952	1,873	1,873	1,873	1,873	1,873	1,873	1,873	1,873	1,873	1,873	1,873	1,880
Month 2	1,952	1,935	1,924	1,901	1,894	1,888	1,895	1,885	1,879	1,885	1,876	1,875	1,899
Month 3	1,952	1,935	1,939	1,904	1,894	1,894	1,887	1,879	1,880	1,880	1,879	1,875	1,900

Actual
Forecast

Variance	Month 2			Month 3		
	Volume £'000	Rate £'000	Total £'000	Volume £'000	Rate £'000	Total £'000
Police pay, NI & Pension	1,292	(1,159)	133	1,317	(282)	1,035
Rent and regional and other allowances	111	929	1,040	112	1,689	1,801
Total	1,403	(230)	1,173	1,429	1,407	2,836

The above calculations show that the additional 27 officers result in a £1.3m volume overspend for pay, NI and pension (£50.1k per FTE), this is offset by officer rates being lower than budget.

Police officer allowances are overspent by £1.8m, with a £1.7m rate overspend and a £0.1m overspend relating to the additional 27 officers (£4.2k per FTE).

2.3.2. Police staff pay is forecast to be underspent by £2.9m. The staff underspend reflects the vacancy rate being above the 5% target along with a number of vacancies being held pending the implementation of change programmes, in particular within Specialist Crime. The current projection is for the number of staff working in the force to remain under establishment until the end of the financial year, when the predicted number of FTE's is 1592. The table below shows the movement in the monthly forecast by FTE.

	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	
	month 1	month 2	month 3	month 4	month 5	month 6	month 7	month 8	month 9	month 10	month 11	month 12	Average
Staff Budget (FTE)	1801	1801	1801										

staff Forecast (FTE)

Month 1	1,649	1,801	1,801	1,801	1,801	1,801	1,801	1,801	1,801	1,801	1,801	1,801	1,788
Month 2	1,649	1,647	1,637	1,621	1,614	1,614	1,619	1,623	1,613	1,611	1,618	1,615	1,623
Month 3	1,649	1,647	1,639	1,637	1,627	1,615	1,616	1,607	1,603	1,599	1,597	1,592	1,619

Actual
Forecast

Variance	Month 2			Month 3		
	Volume £'000	Rate £'000	Total £'000	Volume £'000	Rate £'000	Total £'000
Staff pay, NI & Pension	(6,251)	3,566	(2,685)	(6,379)	4,222	(2,157)
Enhancements	(329)	(148)	(477)	(341)	(156)	(497)
Holiday Pay Allowance	(36)	(166)	(202)	(36)	(208)	(244)
Total	(6,616)	3,252	(3,364)	(6,756)	3,858	(2,898)

The month 3 pay forecast shows an average of 1619 FTE staff for the year, which results in an underspend of £2.2m (pay, NI, pension), compared to the budget of 1801 FTE.

The shortfall of 182 staff FTE's results in a £6.4m volume underspend for pay, NI and pension (£35.1k per FTE), that is being offset by a rate overspend (£4.2m).

Staff enhancements and holiday pay have underspends due to being under establishment. The rate and volume variances are based on all posts having these allowances and therefore is not representative of entitlement.

2.3.3. Police officer overtime is forecast to overspend by £0.4m. The Force overtime working group continues to monitor spend and provide guidance to reduce spend in this area. This proactive work had a positive result during 2017/18 when spend was reduced.

The table below shows police officer overtime costs over the past four years, with the current year forecast showing a further decrease in spend.

Police Overtime	Budget £'000	Actual £'000	Variance £'000	% increase (decrease) in actual costs
2014-15	3,778	4,757	979	7%
2015-16	3,819	5,607	1,788	18%
2016-17	3,839	6,568	2,729	17%
2017-18	4,232	6,276	2,045	-4%
2018-19	3,825	4,270	444	-32%

The table below shows the profile of forecast overtime spend during the year, actual spend varies significantly depending on the timing of operations, bank holidays etc. The low cost in April and additional costs in March are due to year-end accounting accruals.

Officer Overtime	Apr-17 £'000	May-17 £'000	Jun-17 £'000	Jul-17 £'000	Aug-17 £'000	Sep-17 £'000	Oct-17 £'000	Nov-17 £'000	Dec-17 £'000	Jan-18 £'000	Feb-18 £'000	Mar-18 £'000	Total £'000
Actual/Forecast	40	479	489	265	171	287	171	158	158	479	188	1,384	4,270
Budget	98	292	549	306	247	341	278	248	248	433	400	385	3,825
Variance	(58)	186	(60)	(41)	(77)	(53)	(106)	(90)	(90)	45	(212)	999	444

2.3.4. Police staff overtime is forecast to be underspent by £0.3m, with minimal variances across individual functions.

2.3.5. Agency costs are forecast to overspend by £0.4m, this is mainly within the ERP project, with smaller variances across other functions.

2.3.6. Training & restructuring costs have a minimal overspend within the Change Programme.

2.3.7. Other payroll costs are forecast to overspend by £0.8m. This reflects a small overspend for ill health pensions, along with a forecast overspend within the Change Programme.

2.4. Non Pay Budgets

2.4.1. Non pay is forecast to underspend by £0.6m as shown in the table below.

	Year to Date			Annual			
	Actual	Budget	Variance	YTD Annualised Actuals	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Premises	3,674	2,358	1,316	14,697	8,486	8,940	(455)
Transport	1,047	1,127	(80)	4,187	4,055	4,506	(451)
Supplies & Services	5,986	6,993	(1,008)	23,943	29,119	27,825	1,294
Financing	0	532	(532)	0	1,128	2,128	(1,000)
Sub Total	10,707	11,010	(303)	42,828	42,788	43,400	(612)

2.4.2. Premises costs are forecast to underspend by £0.5m, this is due an underspend within Estates & Facilities along with a small underspend for the estimated insurance premiums.

- 2.4.3. Transport costs are forecast to be underspent by £0.5m, Specialist Crime have a low forecast which is based on prior spend. Divisions are also forecasting minimal underspends.
- 2.4.4. Supplies & services costs are forecast to overspend by £1.3m, this is predominately within Specialist Crime where savings removed as part of the budget setting process have been re-phased. In addition to this other costs over budget include; Operation Igil, Digital Forensics outsourcing, RIPA checks, costs incurred under the new Experian contract, and the re-plan for ERP.
- 2.4.5. Financing is currently forecast to underspend by £1.0m, this relates a reduction in capital financing to fund the ERP re-plan.
- 2.4.6. Income is currently showing an over achievement against budget totalling £0.2m for the year, within People Services this increase relates to an increase in Secondments, this is being offset with Central Corporate forecasting a reduction in interest receivable.

	Year to Date			Annual			
	Actual	Budget	Variance	YTD Annualised Actuals	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Income & Grants	(1,700)	(2,431)	731	(6,802)	(10,055)	(9,843)	(211)
Sub Total	(1,700)	(2,431)	731	(6,802)	(10,055)	(9,843)	(211)

2.5. Departmental narrative

- This section gives a narrative on the divisions & department with significant variances on appendix A:
- The Force Divisions are collectively forecasting a delegated underspend totalling £0.3m relating to minimal variances for staff salaries. All 3 divisions are forecasting small overspends within supplies & services relating to specialist services such as expert statements and doctors statements for complex cases, this is being offset with small underspends for lower than budgeted transport costs.
- Specialist Crime Local is currently forecast to overspend by £0.7m. The re-organisation of the budgets following the implementation of the Specialist Crime Capability Programme is in progress along with costs exceeding budget for expenses including; Operation Igil, Digital Forensics outsourcing, RIPA checks, and costs under the new Experian contract.
- Specialist Crime is forecast to underspend by £1.1m due to police staff posts being on hold pending the implementation of Specialist Crime Capability Programme. In addition to this there is also budget pending non staff savings. The savings are based on the current plan which went live at the end of June.

- Operations are currently forecasting an underspend of £0.5m, which relates to savings pending the implementation of a change programme.
- Public Protection are forecasting an overspend totalling £0.3m due to police officer overtime, which is being closely monitored. An overspend is also forecast within Supplies & Services for additional costs relating to personal identification number (PIN) decryption.
- Contact Management is forecast to be overspent by £0.2m within its delegated budget largely due to a shortfall of “Unsocial hours Payment” budget for the Occurrence Management team.
- PSD are forecasting an overspend totalling £0.4m relating to salary uplifts within Vetting, and additional legal fees within PSD.
- Service Quality are forecasting an underspend (£0.4m) due to vacancies within police staff pay.
- IT is forecasting an underspend (£0.2) across a range of projects including Body Worn Video and Niche.
- Estates & Facilities are forecasting a total underspend (567k) relating to an underspend within premises, along with police staff pay due to current vacancies.

3. Savings

3.1. The Strategic Change Savings schedule for 2018/19 currently shows an over achievement of savings totalling £1.1m, as can be seen in the table below.

Financial Confidence RAG Totals	Surrey
Green = on plan & saving will be achieved	5,504
Amber = Some movement to deadline or saving possible	(47)
Red = Saving figure or timing likely to be subject to change	1,073
Surplus / Deficit brought forward	(113)
Total Savings Plan	6,417
Savings Target MTFP	5,300
Variance between Savings Target & Savings Plan	1,117

3.2. In summary the 2018/19 budget includes a savings target of £5.3m, whereas the Strategic Changes Savings forecast an over achievement by £1.1m.

3.3. The level of confidence in the savings is graded either green, amber or red. The current profile has £5.5m as green, amber are £0.0m and the remainder £1.1m are red. The majority of the savings graded as green were taken as part of the budget setting process at the beginning of the year.

3.4. The Change Board has reviewed and continues to review the savings profile.

3.5. Savings by portfolio holder can be seen on appendix D. The savings graded as red are subject to change (delayed or deleted), if they are not achieved in this financial year would result in the saving target being under achieved. The savings graded as red are as follows:

Project	Portfolio	£'000
Crime Scene Services	Specialist Crime	87
SBS Change Programme (ERP)	People Services	256
HR Planners	People Services	68
Joint Procurement Contract Saves	Finance & Services	290
PTSS ERP Saves	Finance & Services	40
PSD (Non vetting)	Corporate Services	65
ICT eCOG Savings Proposals	ICT	267

4. Reserves

- 4.1. General reserves at the beginning of the year (1/4/18) were £6.1m, with specific reserves being an additional £6.9m and consisting of; the Chief Constable's Operational Reserve £0.6m, PCC Innovation Reserve £0.5m, PCC Estate Strategy Reserve £0.4m and Estate maintenance reserve of £0.3m, Insurance reserve £2.6m and Ill Health reserve £2.5m.
- 4.2. The 2018/19 budget included transferring £3.9m to general reserves increasing the balance to £10.0m, with £2.4m earmarked for PCC Estate Strategy Reserve and £1.5m for Cost of Change. This will be utilised in future years to smooth out the cost of the Building the Future project and other cost of change. Any over or underspends at the year-end are also transferred to/from the general reserves.
- 4.3. The Insurance reserve and Ill Health reserve are used on an ongoing basis throughout the year to cover insurance liabilities and ill health commutations as they occur. For 2018/19 a decision was made not to transfer any additional funds to the ill Health reserve to save revenue costs for a second year.

5. Provisions

- 5.1. Provisions at the beginning of the year (1/4/18) were £1.6m, relating to restructuring £0.6m, Insurance Provision £0.9 and Bad Debt 0.1m.
- 5.2. Historically the Insurance fund was accounted for as a reserve, this changed in 2015/16 and has now been split between a reserve and provision in accordance with the insurance fund actuarial report.
- 5.3. The restructuring provision relates change programmes, during the year, as change programmes are implemented the provision is released.

6. Capital Budget Position

- 6.1. For 2018/19 the PCC approved a capital programme totalling £10.0m, which when combined with the carry forward from 2017/18 (subject to PCC approval) and schemes deferred during 2017/18 gives a total capital budget of £18.4m. Detail of the capital programme is provided in appendix E.
- 6.2. The Force has reviewed the size of the capital programme ensuring it is manageable over the year and, as with prior years, is running a flexible programme enabling the Force to bring forward schemes or defer identified schemes into a later year. As a result, some schemes have now been deferred, reducing the 2018/19 budget by £2.5m to £15.9m, the total 2 year capital programme remains at £18.4m.
- 6.3. The significant capital projects are ICT and Fleet replacement schemes, Digital Enablement, Building the Future, Agile Working and Integrated Communication & Control System (ICCS).
- 6.4. Total capital expenditure at month 3 is £1.6m with future committed orders totalling £4.1m.
- 6.5. Joint capital projects are procured through either Surrey or Sussex systems and subsequently recharged as agreed.
- 6.6. Capital expenditure is financed from grants received from the Home Office & other contributions, capital receipts from the sale of assets, and revenue funding. If necessary borrowing can also be used to fund capital expenditure.

7. Risks

- 7.1. The inability to control financial expenditure and achieve value for money would impact on achieving performance objectives and attract negative attention that affects the Force's reputation. The following are highlighted requiring attention.

Risk	Mitigation/Update	Owner
The Force continues to experience demand from significant historic cases such as Op Ravine/Livingstone	Further funding has been allocated in 18/19 for Op Ravine/Livingstone and Op Igil (Specialist Crime); Op Coledale (Public Protection).	John Boshier Specialist Crime Jon Savell Public Protection
There have been oil and gas exploration protests in the county which drew on resources in previous years and continues into 2018/19.	The assessment from Operations Command based on current knowledge is the impact will be met from current resources.	Neil Honnor Operations
The financial forecasts presented an unusual level of volatility during 2016/17 which was sighted as being due to the new ways of working with budget holders on the learning curve to fully understand their finances. This	A gold group continues to oversee improvements required within the Joint Finance Team, which are in the process of being implemented. An action plan	Paul Bundy Head of Finance

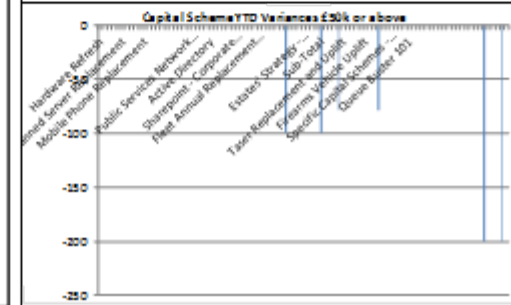
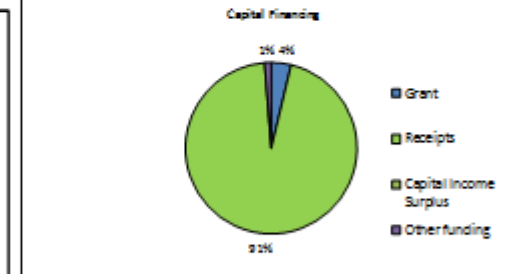
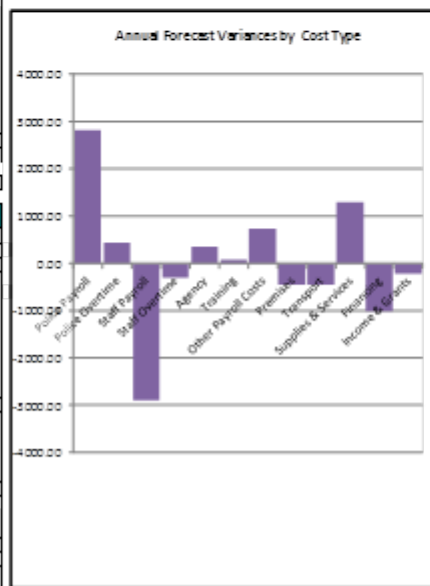
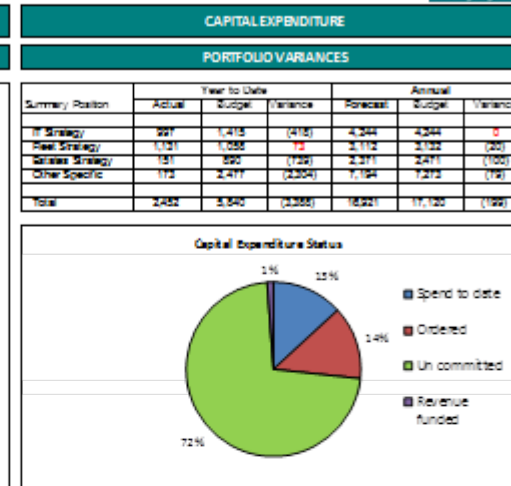
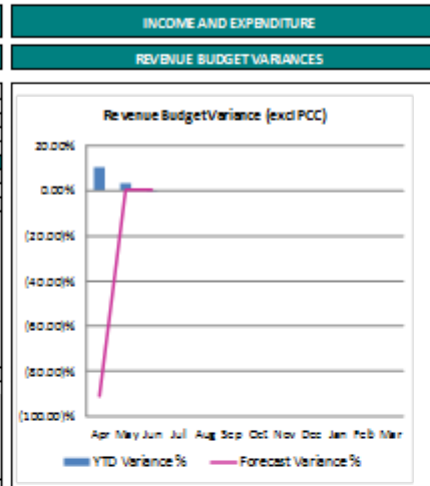
subsequently reduced the level of confidence in financial forecasts.	has also been put in place in response to an internal audit review.	
The Force supplier for the provision of forensic services (Key Forensic Services) has gone into administration.	A prospective buyer has now been found for Key Forensics by the Administrator, however there are still some potential costs arising from the reformation of the company.	John Boshier Specialist Crime
Covert Human Intelligence Sources (CHIS) - There are a number of ongoing claims which are incurring legal fees	The financial cost of the claims and associated legal fees were estimated and included in the 2017/18 outturn.	John Boshier Specialist Crime
There is a risk that the motor insurance premium will increase significantly when the current policy expires at the end of September 2018.	The insurance consortium is looking at options to mitigate this risk as far as possible.	Paul Bundy Head of Finance

8. Decisions Required

Financial regulations require the PCC to approve revenue budget transfers greater than £0.5m and the Head of Finance to approve transfer between £0.1m and £0.5m. The transfers requiring approval are shown on Appendix F.

FINANCIAL OVERVIEW AS AT JUNE 2018

INCOME AND EXPENDITURE						
PCC REVENUE BUDGET						
	Year to Date			Annual		
	Actual	Budget	Variance	Forecast	Budget	Variance
£'000	£'000	£'000	£'000	£'000	£'000	£'000
PCC TOTAL	468	507	(39)	1,061	1,038	(23)
FORCE REVENUE BUDGET BY FUNCTION						
	Year to Date			Annual		
	Actual	Budget	Variance	Forecast	Budget	Variance
£'000	£'000	£'000	£'000	£'000	£'000	£'000
North Division	210	222	(12)	2,204	2,182	(22)
East Division	1,015	1,001	14	3,994	4,025	(31)
West Division	1,232	1,249	(17)	4,525	5,025	(500)
Specialist Crime Local	2,175	1,445	730	6,682	5,254	1,428
Specialist Crime	1,225	2,245	(1,020)	7,255	5,211	2,044
Operations Local	(342)	(125)	(217)	(359)	(472)	113
Operations	1,240	1,061	179	3,700	4,145	(445)
Public Protection	545	712	(167)	2,075	2,226	(151)
Criminal Justice	1,755	1,530	225	7,427	7,414	13
Probation	0	0	0	0	0	0
Contact Management	3,522	3,724	(202)	15,352	15,142	210
Sub Total	13,886	14,126	(240)	55,931	56,230	(299)
Chief Officers	157	251	(94)	625	1,011	(386)
CCC	270	224	46	1,025	925	100
PSD	315	603	(288)	2,753	2,421	332
Corporate Comm	477	295	182	1,145	1,197	(152)
Service Quality	477	812	(335)	2,056	2,456	(400)
Change Programme	22	425	(403)	1,524	1,727	(203)
Sub Total	1,927	2,414	(487)	9,545	9,755	(210)
IT	4,825	3,671	1,154	14,515	14,729	(214)
Finance	275	245	30	1,145	925	220
Utilities & Facilities	2,970	2,704	266	9,755	10,253	(498)
Building the Future Strategy	72	105	(33)	451	425	26
People Services	2,027	1,652	375	6,923	6,505	418
Insurance Services	252	422	(170)	1,545	1,325	220
Procurement Services	40	52	(12)	214	214	0
Transport Service	154	150	4	755	625	130
Sub Total	11,745	10,221	1,524	35,287	35,955	(668)
Grants	(620)	2,322	(2,942)	5,212	3,255	1,957
Police Payers	25,227	25,020	207	104,122	101,257	2,865
FORCE TOTAL	52,355	52,025	330	213,067	212,505	562
REVENUE BUDGET BY COST TYPE						
	Year to Date			Annual		
	Actual	Budget	Variance	Forecast	Budget	Variance
£'000	£'000	£'000	£'000	£'000	£'000	£'000
Police Payers	25,227	25,020	207	104,122	101,257	2,865
Police Overtime	1,027	922	105	4,270	3,225	1,045
Staff Payers	15,171	15,810	(639)	53,922	55,522	(1,600)
Staff Overtime	242	242	0	1,252	1,172	80
Agency	271	152	119	797	420	377
Training	419	252	167	1,455	1,412	43
Other Payer Costs	452	590	(138)	4,310	3,561	749
Sub Total	43,307	44,246	(939)	160,324	170,050	(9,726)
Rentless	2,674	2,255	419	5,455	5,242	213
Transport	1,047	1,127	(80)	4,055	4,305	(250)
Supplies & Services	5,925	6,222	(297)	20,112	21,525	(1,413)
Financing	0	522	(522)	1,125	2,125	(1,000)
Sub Total	10,707	11,070	(363)	42,785	43,400	(615)
Income & Grants	(1,700)	(2,421)	721	(10,055)	(9,542)	(513)
Sub Total	(1,700)	(2,421)	721	(10,055)	(9,542)	(513)
FORCE TOTAL	52,355	52,025	330	213,067	212,505	562

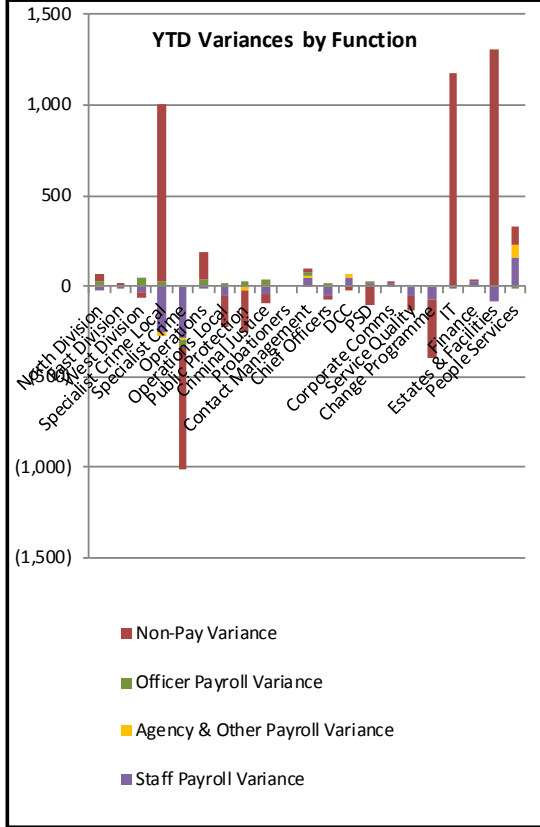


FINANCIAL OVERVIEW AS AT JUNE 2018



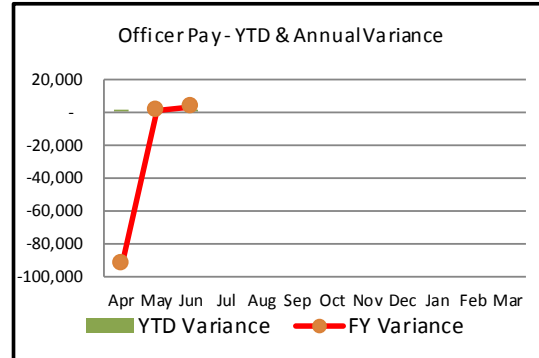
INCOME & EXPENDITURE

PAY VARIANCES



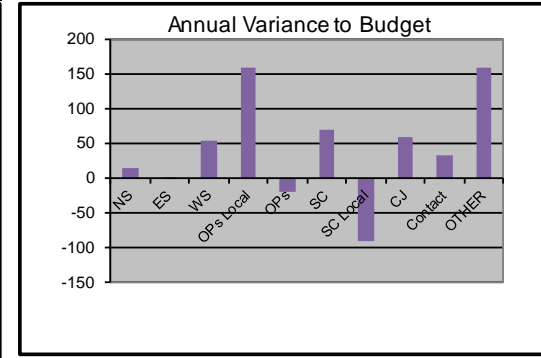
INCOME & EXPENDITURE

OFFICER PAY VARIANCES



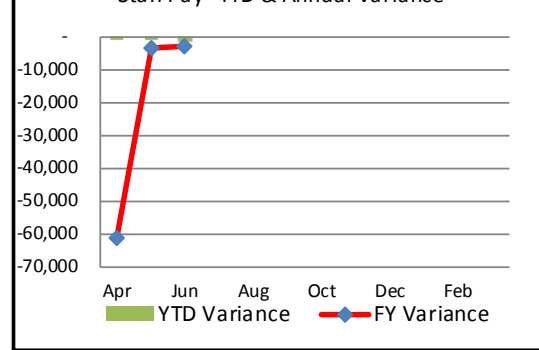
INCOME & EXPENDITURE

OFFICER OVERTIME



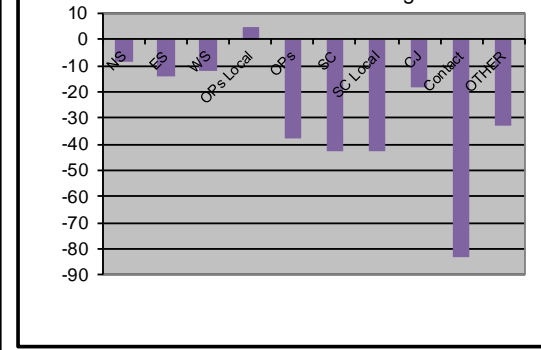
INCOME & EXPENDITURE

STAFF PAY VARIANCES



INCOME & EXPENDITURE

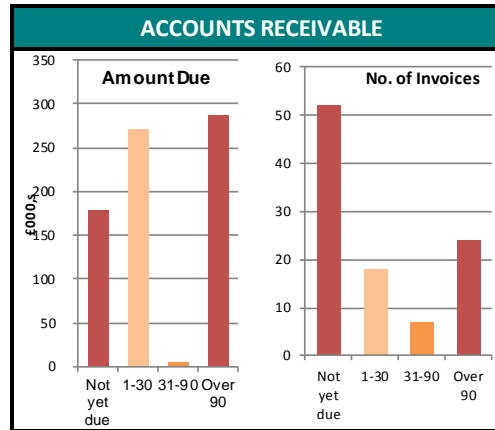
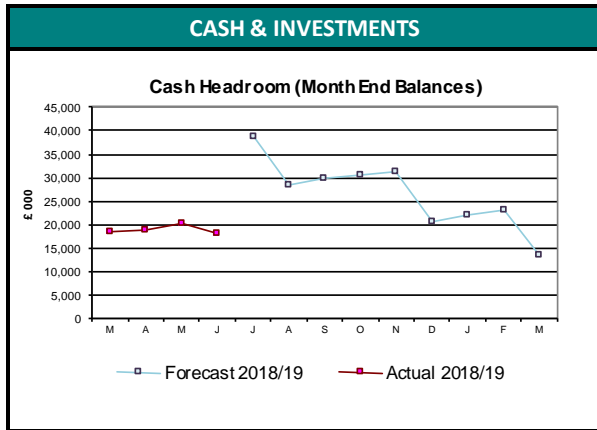
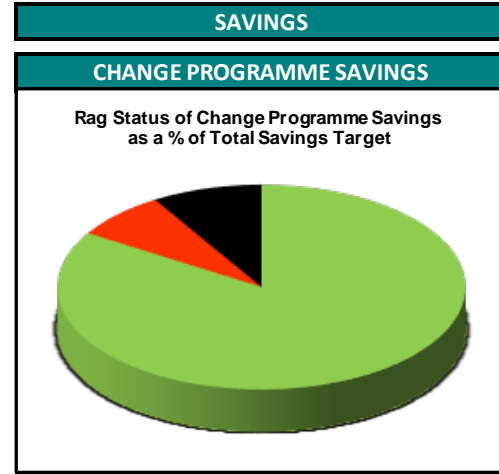
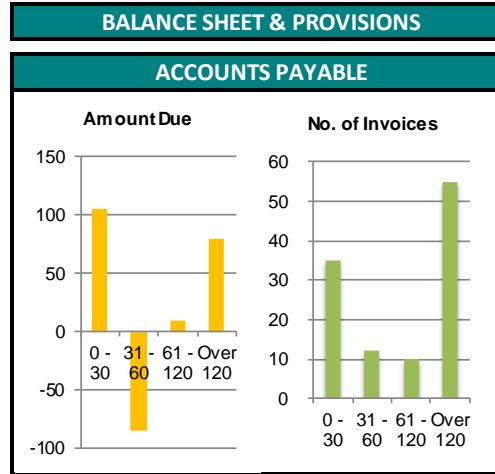
STAFF OVERTIME



FINANCIAL OVERVIEW AS AT JUNE 2018



BALANCE SHEET & PROVISIONS			
RESERVES			
	31/03/18	31/05/18	VAR
	£ 000	£ 000	£ 000
General Balances	6,148	9,585	3,437
Chief Constable Operational Reserve	571	571	(0)
Ill Health Reserve	2,492	2,415	(77)
Legal Claims Provision	947	947	0
Estate Maintenance Reserve	250	250	0
PCC Innovation Reserve	500	500	0
PCC Estate Strategy Reserve	400	400	0
Restructuring Provision	606	606	0
Insurance Fund	2,621	2,509	(112)
Bad Debt	97	97	0
TOTAL	14,632	17,880	3,248



Appendix D – Saves Schedule Dashboard – 2017/18 Forecast

All figures in £000s

Portfolio / Project	2018/19 Forecast	
	Vired	Surrey
Specialist Crime Command		
Joint Budget		
Major Crime	B	-15
Forensic Investigation - Phase 2	B	-72
Specialist Crime Capability Programme		
SCCP Investigations - Stage 1		1,296
SCCP Intelligence - Stage 1		44
SCCP AVU & Imaging		69
SCCP Admin & Typists		22
SCCP Surveillance		149
SCCP Crime Support		101
SCCP Forensic Fees & Non Pay		100
SCCP Cyber Crime Admin		6
Crime Scene Services		87
Joint Budget Subtotal		1,787
Local Budget		
Transfer of Coroner's Officers to Surrey County Council		-47
SB to CTPSE		203
Local Budget Subtotal		156
Total Specialist Crime		1,943
Operations Command		
Joint Budget		
Roads Policing / CIU / ANPR	B	494
Joint Budget Subtotal		494
Total Operations		494
Contact & Deployment		
Surrey Front Counters Review	B	149
Saves Targets Subtotal		149
Total Contact & Deployment		149
Total Policing Together Portfolio		2,586
Enablement Portfolio		
People Services		
Joint Budget		
Occupational Health	B	23
SBS Change Programme (ERP Saves)	B	256
Joint Budget Subtotal		279
Local Budget		
HR Planners	B	68
Local Budget Subtotal		68
Total People Services		347
Finance & Services		
PTSS Finance ERP Saves	B	40
Joint Procurement Contract Saves	B	290
JTS Crawley Down Posts Saves	B	40
Joint Budget Subtotal		370
Local Budget		
Surrey Capital Financing	B	200
Surrey Corporate Finance - Social Club	B	15
Local Budget Subtotal		215
Total Finance & Services		585
Corporate Services		
PSD (Non Vetting)	B	65
Corporate Communications - Surrey	B	25
Information & Crime Management (ICMP)	B	226
Chief Officers Non Pay	B	17
Local Budget Subtotal		333
Total Corporate Services		333
ICT		
ICT eCOG Saving Proposals	B	267
Local Budget Subtotal		267
Total ICT		267
Estates		
Estates Reconfiguration: Services Facilities & Co-location		25
Local Budget Subtotal		25
Total Estates		25
Total Enablement Portfolio		1,557
Surrey Strategic Change Portfolio		
Local Policing Surrey		
Policing In Your Neighbourhood		1,737
Total Local Policing		1,737
Other Surrey Savings Initiatives		
Surrey Police Officer Overtime 18/19	B	500
Surrey CJ Income Recovery Saves	B	150
Total Other Surrey Savings Initiatives		650
Total Surrey Transformation Portfolio		2,387
Financial Confidence RAG Totals		Surrey
Green = on plan & saving will be achieved		5,504
Amber = Some movement to deadline or saving possible		(47)
Red = Saving figure or timing likely to be subject to change		1,073
Surplus / Deficit brought forward		(113)
Total Savings Plan		6,417
Savings Target MTFP		5,300
Variance between Savings Target & Savings Plan		1,117

Appendix E

C3 - Capital Report 2018/19
Month 3
June



Scheme	Chief Officer	Total 18-19 Budget (including Conts)	Actual Spend YTD Apr-18-Jun-18	Full Year Budget YTD Variance	O/S Orders	Actual Spend YTD plus O/S Orders	Full Year Forecast	Forecast to Budget Variance	Total Budget for 2019/20	Total 2 Year Budget
ICT Infrastructure Renewal / Business Continuity										
Hardware Refresh	CIO	550,000	4,821	(545,179)		4,821	270,000	(280,000)	0	550,000
Networks / Cabling	CIO	887,071	8,461	(878,610)		8,461	1,166,000	278,929	0	887,071
Network Storage	CIO	100,000	0	(100,000)		0	100,000	0	0	100,000
Access Identity Management	CIO	50,000	0	(50,000)		0	25,000	(25,000)	0	50,000
NetApp Storage Refresh	CIO	0	5,470	5,470		5,470	5,470	5,470	0	0
Infrastructure & Networks	CIO	100,000	48,355	(51,645)		48,355	93,355	(6,645)	0	100,000
Wireless	CIO	215,000	0	(215,000)		0	215,000	0	0	215,000
Sub-Total		1,902,071	67,108	(1,834,963)	0	67,108	1,874,826	(27,245)	0	1,902,071
Specific ICT Capital Schemes										
Firewall and Security Devices	CIO	175,000	0	(175,000)		0	100,000	(75,000)	0	175,000
Telephony	CIO	125,000	0	(125,000)		0	250,000	125,000	0	125,000
IL4 Remediation (Collaboration)	CIO	68,000	0	(68,000)		0	68,000	0	0	68,000
Technical IA Controls	CIO	68,000	0	(68,000)		0	68,000	0	0	68,000
Lync Federation and Edge Services	CIO	34,000	0	(34,000)		0	0	(34,000)	0	34,000
Mobile Data Terminals - Refresh	CIO	0	0	0	855,514	855,514	321,000	321,000	0	0
Hybrid Body Worn Video Infrastructure	CIO	291,000	0	(291,000)		0	291,000	0	0	291,000
Sharepoint - Corporate Knowledge	CIO	25,000	0	(25,000)		0	0	(25,000)	0	25,000
Digital Enablement 2	CIO	321,000	0	(321,000)		0	0	(321,000)	0	321,000
Application Rationalisation & Renewal	CIO	100,000	0	(100,000)		0	0	(100,000)	0	100,000
EPM Replacement	CIO	45,000	0	(45,000)		0	0	(45,000)	0	45,000
Safecom - Ricoh	CIO	25,000	0	(25,000)		0	0	(25,000)	0	25,000
SNOW	CIO	157,000	0	(157,000)		0	0	(157,000)	0	157,000
Confidential Environment	CIO	32,000	0	(32,000)		0	32,000	0	0	32,000
Protective Monitoring	CIO	45,000	0	(45,000)		0	0	(45,000)	0	45,000
Planned Server Replacement	CIO	75,000	3,520	(71,480)		3,520	18,520	(56,480)	0	75,000
ARK Infrastructure	CIO	25,000	0	(25,000)		0	25,000	0	0	25,000
APPV & SCCM	CIO	68,000	0	(68,000)		0	68,000	0	0	68,000
Private & Public Cloud	CIO	113,000	0	(113,000)		0	113,000	0	0	113,000
Enterprise Vault	CIO	80,000	0	(80,000)		0	80,000	0	0	80,000
Avec Climate Monitoring	CIO	10,000	0	(10,000)		0	10,000	0	0	10,000
Exchange Backup (Altavault)	CIO	50,000	0	(50,000)		0	50,000	0	0	50,000
DEMS / DAMS	CIO	594,000	0	(594,000)		0	594,000	0	0	594,000
Sub-Total		2,526,000	3,520	(2,522,480)	855,514	859,034	2,088,520	(437,480)	0	2,526,000
Fleet Annual Replacement Schemes										
Vehicle Replacement	CFO	2,857,661	622,166	(2,235,495)	2,188,873	2,811,039	3,050,628	192,967	0	2,857,661
Vehicle Telemetry	CFO	550,000	4,816	(545,184)	23,718	28,534	499,816	(50,184)	0	550,000
Sub-Total		3,407,661	626,982	(2,780,679)	2,212,591	2,839,573	3,550,444	142,783	0	3,407,661
Specific Capital Schemes										
Building the Future	CFO	2,670,000	0	(2,670,000)		0	2,670,000	0	0	2,670,000
Divisional Estates' Strategy	CFO	389,420	89,827	(299,593)	159,816	249,643	441,108	51,688	0	389,420
Air Conditioning	CFO	6,730	23,472	16,742		23,472	23,472	16,742	0	6,730
Former Section House Scheme	CFO	382,720	12,367	(370,353)	9,906	22,273	395,087	12,367	0	382,720
Estates' Strategy - Environmental	CFO	170,000	0	(170,000)	6,317	6,317	170,000	0	0	170,000
Estates' Strategy - Guildford and Staines Custody	CFO	471,908	103,239	(368,669)	329,511	432,750	523,239	51,331	0	471,908
Agile Working Developments	CFO	1,008,642	312,745	(695,897)	224,748	537,492	1,430,599	421,957	0	1,008,642
Sub-Total		5,099,420	541,649	(4,557,771)	730,297	1,271,946	5,653,504	554,084	0	5,099,420
Specific Capital Schemes - Operations										
ANPR	ACC Op	324,000	20,490	(303,510)	86,265	106,754	324,000	(0)	0	324,000
Taser Replacement and Uplift	ACC Op	280,000	0	(280,000)		0	280,000	0	0	280,000
Drone Replacement	ACC Op	29,000	0	(29,000)		0	29,000	0	0	29,000
Camera Partnership	ACC Op	500,000	0	(500,000)		0	500,000	0	0	500,000
Sub-Total		1,133,000	20,490	(1,112,510)	86,265	106,754	1,133,000	(0)	0	1,133,000
Specific Capital Schemes - Local Policing										
ICCS	ACC Op	161,000	94,553	(66,447)	74,817	169,370	161,053	53	0	161,000
Digital Interview Recording Phase 1&2	ACC LP	50,000	0	(50,000)	40,628	40,628	50,000	0	0	50,000
ESN- Hardware & Infrastructure	ACC Op	0	0	0		0	0	0	500,000	500,000
ESN-Devices	ACC Op	0	0	0		0	40,000	40,000	500,000	500,000
CC6 Soft Vacate	ACC LP	81,000	0	(81,000)		0	81,000	0	0	81,000
Queue Buster 101	ACC LP	60,000	0	(60,000)		0	60,000	0	0	60,000
ICAD - New Modules	ACC LP	95,000	0	(95,000)		0	95,000	0	0	95,000
Sub-Total		447,000	94,553	(352,447)	115,445	209,997	487,053	40,053	1,000,000	1,447,000
Specific Capital Schemes - Specialist Crime										
HTCU & POLIT Infrastructure Remediation	ACC SC	63,204	247,307	184,103	76,089	323,395	63,204	(0)	20,000	83,204
Digital Forensics	ACC SC	442,000	0	(442,000)		0	442,000	0	80,000	522,000
Specialist Crime Capabilities Programme	ACC SC	166,000	0	(166,000)		0	166,622	622	0	166,000
Sub-Total		671,204	247,307	(423,897)	76,089	323,395	671,826	622	100,000	771,204
Total Schemes		15,186,356	1,601,608	(13,584,748)	4,076,200	5,677,808	15,459,172	272,816	1,100,000	16,286,356
Unallocated - Budget Only	CFO	700,000	0	(700,000)		0	0	(700,000)	1,427,300	2,127,300
Overall Total		15,886,356	1,601,608	(14,284,748)	4,076,200	5,677,808	15,459,172	(427,184)	2,527,300	18,413,656

Appendix F

Between £0.1m and £0.5m

Month	Amount	Perm/ Temp	From	To	Description
M3	£0.1m	P	Contact & Deploy	Change Programme	Front Counter Saves
M3	£0.1m	P	People Services (Local)	People Services (Joint)	LD Leadership Posts
M3	£0.4m	P	People Services (Local)	People Services (Joint)	Collaborative LD Management Structure
M3	£0.1m	P	Corporate	People Services (Joint)	
M3	£0.1m	P	Corporate	Estates & Facilities	Central Virement
M3	£0.2m			SP Crime Support (Joint)	
M3	£0.1m			Public Protection	
M3	£0.3m	P	Public Protection	Corporate	PP Agency Staff
M3	£0.1m	P	SP Crime Support (Joint)	SP Crime Local	DFT Joint Code Changes
M3	£0.1m	P	SP Crime Support (Joint)	SP Crime Local	JPIT
M3	£0.1m	P	Service Quality (Local)	Health & Safety (Joint)	HS Budget Transfer

Greater than £0.5m

Month	Amount	Perm/ Temp	From	To	Description
M3	£2.8m	P	IT (Joint)	IT (Local)	IT Restructure
M3	£0.5m	P	ICT DE (Joint)	IT (Local)	IT Restructure
	£0.5m			IT (Joint)	
M3	£0.6m	P	Joint Transport (Local)	Joint Transport (Joint)	Restructure to fully joint unit
M3	£1.0m	P	SP Crime Support (Joint)	SP Crime (Local)	SB

APPENDIX G

Abbreviations

PCC - Police and Crime Commissioner

DCC – Deputy Chief Constable

ICT – Information Communication Technology

PSD – Professional Standard Department

ACPO – Chief Officers

ERP – Enterprise Resource Planning

PiYN – Policing in Your Neighbourhood

FTE – Full-time equivalent

DFT – Digital Forensic Team

POLIT – Paedophile Online Investigation Team

ICCS – Integrated Communications and Control System

ANPR – Automatic Number Plate Recognition

APT - Area Policing Team

SERIP – South East Regional Integrated Policing Programme

RIPA – Regulation of Investigatory Powers Act

PIN - Personal Identification Number