

PART ONE

ITEM 19

To: Joint Audit Committee
Date: 27th July 2017
By: Ian Perkin, Treasurer
Title: Work Programme 2017/18

1).Purpose of Report/Issue:

The Joint Independent Audit Committee Work Programme for 2017/18 is outlined below. As a result of the change in the statutory time-table for approving the Annual Governance Statement and Financial Statements as at 31st March 2018, after the Committee's September meeting the dates of future Committee meetings be moved forward one month, to retain the current three month cycle. So that there would be no meeting in December 2017, but in 2018 and in future years the meetings would be held in January, April, July and October.

Recommendation

1. The Committee is asked to agree the changes in its Work Programme.
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| <p>September 2017</p> | <ul style="list-style-type: none"> • Police and Crime Commissioner Expenses • Chief Constable Expenses • Monitoring of audit and inspection recommendations • Collaboration Update • Report on Risk Register Changes • Contract Waivers – Update Report • Annual Governance Review • Internal Audit Progress Report |
| <p>January 2018</p> | <ul style="list-style-type: none"> • Internal Audit Progress Report • External Audit Management Letter • Monitoring of audit and inspection recommendations • OPCC Risk Register and Assurance Framework Annual Review • Force Risk Register Annual Review • Whistle-blowing – Force Annual Report • Whistle-blowing – OPCC Annual Report • Contract Waiver Report • Annual Review of Risk Management Arrangements |
| <p>April 2018</p> | <ul style="list-style-type: none"> • Internal Audit Plan for 2018/19 • External Audit Plan for 2017/18 – including timetable • Audit Committee Annual Self-Assessment Review • Annual Review of Work Programme • Monitoring of audit and inspection recommendations • Review of Gifts from Third Parties and Sponsorship Strategy • OPCC Assurance Framework • Collaboration Update • Annual JAC Attendance Record • OPCC Assurance Framework • Collaboration Update • Annual JAC Attendance Record • Report on Risk Register Changes |
| <p>July 2018</p> | <ul style="list-style-type: none"> • Internal Audit End of Year Report • External Audit Fees Letter • Annual Treasury Management Governance Report • Surrey County Council Treasury Management Internal Audit Report • Monitoring of audit and inspection recommendations • Report on Risk Register Changes • Bad Debt Write-off Report • Review of Register of Gifts • Annual Governance Statement and Financial Statements for 2017/18 • External Audit Findings Report 2017/18 • Force Annual Health & Safety Report |