Police and Crime Commissioner for Surrey – Decision Making Record

Report Title: **Extension to Contract: Assistant Police & Crime Commissioner (Victims)**

Decision number: 007/2017

Author and Job Role: **Alison Bolton, Chief Executive**

Protective Marking: **OFFICIAL**

Executive Summary:

Jane Anderson was appointed to the role of Assistant Police & Crime Commissioner (Victims) in April 2013. Mrs Anderson's appointment to the PCC's staff followed a recruitment process initiated through the Local Criminal Justice Partnership Board. Mrs Anderson's fixed-term contract, which has been subject of review by the former and current PCC, expired in March 2017. The PCC keeps her position under review.

Mrs Anderson's role sees her advise the PCC and partners on how services for victims could be improved and support the PCC in the allocation of grant funding for victims' services. She follows victims' journeys as they pass through the criminal justice system and has provided reports setting out victims' experiences – both good and bad – to organisations such as the Police, Crown Prosecution Service, Courts and Judiciary so that best practice can be shared and improvements made where necessary. Mrs Anderson also represents the PCC's office in key meetings such as the Quality Assurance Panel which reviews out-of-court disposals.

Mrs Anderson's hours of work and remuneration will remain unchanged. Mrs Anderson receives a salary of £25,036 for 14.4 hours per week.
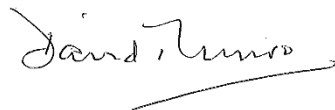
Recommendation

That Jane Anderson's contract Assistant Commissioner (Victims) is extended from 31st March 2017 until 31st March 2018.

Police and Crime Commissioner Approval

I approve the recommendation(s):

Signature:

Date: 28/03/2017

All decisions must be added to the decision register.

Areas of consideration

Consultation
N/A

Financial implications
Provision has been made within the PCC's budget for 2017/18 for the continuation of this post.

Legal
N/A

Risks
None.

Equality and diversity
N/A.