

To: Joint Audit Committee

Date: 31st March 2015

By: Paul Bundy, Head of Finance/Ian Perkin, Treasurer

Title: Consultancy Expenditure 2014/15 – Force/OPCC

Purpose of Report/Issue:

To provide members with an analysis of costs incurred in hiring consultants and the reasons for hiring during the 2014/15 Financial Year.

The use of the term consultancy has a wide interpretation however this report uses the definition contained within the Joint Procurement Service guide on the use of consultants:

Consultancy Services are classified as arrangements where an individual or organisation is engaged:

- to provide expert analysis and advice which facilitates decision making;
- to perform a specific, one-off task or set of tasks; and
- to perform a task involving skills or perspectives which would not normally be expected to reside within the Force.

To be classified as a Consultancy Service, an arrangement should meet all of the criteria listed above.

The schedule provided has the consultancy expenditure for over £10k with a brief explanation of the work carried out.

Recommendation(s): For information only

The schedules are provided for information only

Equalities / Human Rights Implications: None arising

Risk:

1. Interpretation of Consultancy and what it consists of could result in some consultancy spend not going through the Joint Procurement Board.
 2. The notification of any variance to consultancy contracts needs to be advised to procurement. Although amounts are small this does present some risk should larger variations take place.
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Background papers: See attached consultancy schedule for the Force.
Also included in a table of consultancy spend for
the OPCC.

Contact details

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Surrey Consultancy 31403 Jan YTD Spend by Supplier

Supplier	Total	Description
DELOITTE MCS LTD	£237,664.39	TOM Delivery - Initial Collaboration with Sussex
DELOITTE MCS LTD	£280,560.00	Blue Light Service - Joint Collaboration with Sussex Police, Sussex Fire and Rescue (East and West), Surrey Police, Surrey Fire and Rescue, Surrey and Borders Partnership NHS Foundation Trust and South East Coast Ambulance. Part funded by the Home Office.
PA CONSULTING SERVICES LTD	£49,500.00	PA Consulting - ICT Audit (Ref JPS156) - Hardware, assets & infrastructure; Software & IT services; Security & risk management; Data protection; IT Governance, management & control; IT contracts. COST SHARED WITH SUSSEX
SURREY PARTNERSHIP LTD	£34,246.10	Assistant Commissioner agreed for PCC
LANDEC LTD T/A THE WORK FOUNDATION	£22,120.00	Consultancy for the provision of Internal People Intelligence. Work to build foundation of a new People Strategy Board, review of existing culture, benchmarking frameworks, people matrix.
LANDEC LTD T/A THE WORK FOUNDATION	£3,500.00	Refresh' People Intelligence Data - 4 quarterly refreshes of Business Intelligence Data products relating to consultancy agreement JPS110.
SIMONS MUIRHEAD AND BURTON	£24,962.39	Interim Legal Support
PREDERI LTD	£5,850.00	Consultancy services of Kelly Thomas to support PCC Victim Support Commissioning
CAPITAL EYE LTD	£2,087.45	Consultancy to review current CCTV equipment in Custody.
COURAVEL LIMITED	£3,966.40	Consultancy to support the development of a Joint Culture for Surrey and Sussex Police Forces.
Spend identified on Procurement Consultancy Schedule	£664,456.73	
SCC SPECIALIST COMPUTER CENTRES PLC	£66,462.50	SEPSNSA / SEPSHSA Project Delivery Assurance Support
CAPITA SECURE RESOURCES SOLUTIONS LTD CEDAR HR	£19,100.00	Oracle system SBSC Configuration changes - Remittances/On Hold Payments / Dunning letters etc.
CAPITA SECURE RESOURCES SOLUTIONS LTD CEDAR HR	£1,200.00	NCALT MLE Training Interface Installation
CAPITA SECURE RESOURCES SOLUTIONS LTD CEDAR HR	£7,200.00	Changes to the I-Procurement system as a result of the centralised training budget - IPROC Changes
INTERGRAPH UK LTD	£22,000.00	Integration of DEIT interface with CallTaker
COLQUHOUN ASSOCIATES	£17,500.00	Consultation with victims of crime (PCC)
HAY GROUP MANAGEMENT LTD	£13,600.00	Job evaluations and profile changes
BAKER TILLY TAX AND ACCOUNTING LTD	£5,680.00	Op Georgia (Baker Tilly) - Internal PSD Conduct Investigation
BAKER TILLY TAX AND ACCOUNTING LTD	£7,128.32	Annual subscription for tax and VAT Support (plus additional pension newsletter work)
WEST MIDLANDS AMBULANCE NHS TRUST	£10,010.20	JESIP - Joint IT System Implementation for Police, Fire and Ambulance which is recoverable from the Home Office.
Spend above £10k not shown on Procurement Consultancy Schedule	£169,881.02	
Total Supplier Spend Jan YTD >£10k	£834,337.75	
Other Spend <£10k	£44,851.81	
Total Consultancy Spend Jan YTD	£879,189.56	
31403 (Consultancy) Ledger Total Jan YTD	£879,189.56	

OPCC Consultancy Spend 2015/15 (to date)

Victims	£35589.70
Communication	£2005.00
Surrey Partnership Ltd	£33954.80
Hay	£1100.00
Total	£72649.50