

To: Joint Audit Committee

Date: 16th December 2014

By: Ian Perkin, Treasurer

Title: Work Programme 2015

Purpose of Report/Issue:

The Audit Committee Work Programme for 2015 is outlined below. The Committee is asked to review the work plan and comment on any further changes it thinks are necessary.

Introduction

1. This report outlines a proposed draft work programme for the Committee for the next twelve months.

Recommendation

2. The Committee is asked to approve the work programme for 2015
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March 2015	<ul style="list-style-type: none"> • Internal Audit Plan for 2014/15 • Internal Audit Progress Report • External Audit Plan for 2013/14 • External Audit Fees • Police and Crime Commissioner Expenses • Chief Constable Expenses • Review of Risk Management Arrangements • Work Programme • Any Other Matters to be raised with the internal auditors • Force Risks – high level and shared risks • Monitoring of audit and inspection recommendations • OPCC Risk Register and Assurance Framework Work Programme • Disaster Recovery Plan – Update for members • Collaboration Update (every 6 months)
June 2015	<ul style="list-style-type: none"> • Internal Audit End of Year Report • External Audit Plan and Fees Letter • Progress in producing the Annual Governance Statements and Financial Accounts for 2013/14 • Annual Treasury Management Governance Report • Police and Crime Commissioner Expenses • Chief Constable Expenses • Work Programme • Any Other Matters to be raised with the internal auditors • Force Risks – high level and shared risks • Monitoring of audit and inspection recommendations • OPCC Risk Register and Assurance Framework • Victims’ Commissioning – update on progress of work • JAC Self-Assessment
September 2015	<ul style="list-style-type: none"> • Internal Audit Progress Report • External Audit Annual Governance Report • Annual Governance Statement and Financial Statements for 2013/14 • Police and Crime Commissioner Expenses • Chief Constable Expenses • Work Programme • Any Other Matters to be raised with the internal auditors • Force Risks – high level and shared risks • Monitoring of audit and inspection recommendations • OPCC Risk Register and Assurance Framework • Collaboration Update (every 6 months)

December 2015	<ul style="list-style-type: none">● Internal Audit Progress Report● External Audit Management Letter● Sample testing for registering gifts, hospitality, business interests and secondary employment● Police and Crime Commissioner Expenses● Chief Constable Expenses● Work Programme● Any Other Matters to be raised with the internal auditors● Force Risks – high level and shared risks● Monitoring of audit and inspection recommendations● OPCC Risk Register and Assurance Framework Work Programme● Whistle-blowing – annual comprehensive report on how the force deals with all aspects of whistle-blowing (not just the anonymous reporting system) including examples of cases
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