

## Police and Crime Commissioner for Surrey – Decision Making Record

**Title:** Review of Assistant Commissioner's Hours of Work  
**Decision number:** 064/2014  
**Author and Job Role:** Johanna Burne, Chief Executive  
**Protective Marking:** Part One

### Executive Summary:

Jane Anderson is the Assistant Commissioner for Victims for the Surrey Police and Crime Commissioner (PCC). The Assistant Commissioner (Victims) works with the PCC to deliver the priorities set out in the Police & Crime Plan; in particular, realising the ambition to put victims at the heart of the criminal justice system.

### Review of Hours of Work

The Assistant Commissioner (Victims) is currently employed for 2 days a week. However, due to the increase in her workload, in particular with regard to the new requirement for PCCs to commission victims support services, the PCC has decided to increase her working days to 3 days a week. Their terms of appointment and daily rates of pay remain otherwise unchanged.

### Recommendation

That the terms of appointment for the Assistant Police & Crime Commissioner for Victims are amended to reflect 3 days' work per week.

### Police and Crime Commissioner Approval

I approve the recommendation(s):

Signature: 

Date: 11/06/2014

All decisions must be added to the decision register.

## **Areas of consideration**

### **Consultation**

This decision has been agreed with the Assistant PCC (Victims) and the Police and Crime panel have been informed.

### **Financial implications**

The daily rate of remuneration for the Assistant PCCs remains unchanged from that previously agreed. The extra days work can be accommodated within the PCCs budget for the year.

### **Legal**

Not applicable.

### **Risks**

The appointments help to mitigate the risks inherent in one individual being responsible for a significant remit and responsibility.

### **Equality and diversity**

It is expected that the Assistant Commissioner (Victims) promotes equality and diversity in her work.