

Police and Crime Commissioner Forward Plan 2021/2022

DATE	TITLE	KEY DECISION/ ACTION	LEAD OFFICER
May 2021	Submission of Surrey bid for Changing Futures programme following successful EOI (January 2021)	Numerous consultations events leading up to bid submission by 6 th May. CJ working alongside public health colleagues and is lead for early intervention aspect of the bid	CJ
May 2021	Contacts Update	To update contact lists following elections (MPs/council leaders etc.)	PA
May 2021	PCC Elections		
May 2021	PCC to Approve Expenses schemes	Decision Published	RL
May 2021	Community Safety Fund Grants	Decisions published on grants	SH
May 2021	ICV Annual Training	Training Day	ED
May 2021	GDPR audit		JB/ RL
May 2021	CIPFA Return		RL/KM
May 2021	Recruit Deputy PCC if required, or set out alternative cover arrangements	To June panel for confirmation hearing	AB
May - July	Procurement to design phase new website	PCC appraised, considerations logo, branding, accessibility	NR/JS
June 2021	Agree process for appointment of JAC Deputy	In agreement with JAC chairman	AB/KM
July 2021	Pension Board – 22/07/2021	Agenda and Papers	RL/KM
July 2021	Annual Report	Published	JB/ NR
July 2021	Draft Financial Statements for 2020/21	CFO to approve	KM

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July 2021	Joint Audit Committee – 28 th July 2021	Agenda and Papers	SG
August 2021	Annual Equity Loan Letter		RL
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Summer/ Autumn 2021	Police and Crime Plan 2021-2025	Developed and to panel before publication	JB/AB/ PCC
September 2021	GDPR Annual Refresher Training		JB/ RL
September 2021	End of term of office for 2x independent members of misconduct hearings		SM
September 2021	Extraordinary Joint Audit Committee	Sign off of Statement of Accounts 2020/2021	SG
September 2021	Review Contract Standing Orders (not reviewed as part of Scheme of Governance)		KM
October 2021	OPCC Budget Setting	Paper for PCC approval	RL/KM
October 2021	Joint Audit Committee – 20 th October 2021	Agenda and Papers	SG
October 2021 – February 2022	Data Cleansing Exercise re Data Migration to SharePoint	Review all data stored and delete items not current or required to keep under Retention Schedule	ALL STAFF
November 2021	Pension Board – (TBC)	Agenda and Papers	KM
January 2022	Pension Board (TBC)	Agenda and Papers	KM
January 2022	Joint Audit Committee – 26 th January 2022	Agenda and Papers	SG
Feb/March 2022	Related Party Disclosures and Disclosable Interests	Annual update	SG
March 2022	End of Year processing		RL/KM

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Key	Shaded Decision/Action indicates complete		
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