Police and Crime Commissioner for Surrey – Decision Making Record

Report Title: **Adoption of updated Scheme of Governance**
Decision number: **37/2020**
Author and Job Role: **Kelvin Menon – Treasurer**
Protective Marking: **OFFICIAL**

Executive Summary:

Each year the documents comprising the Scheme of Governance are updated and reviewed to ensure that they are fit for purpose. These have been approved by the Surrey Joint Audit Committee at its meeting on the 29th July 2020 and are now ready for adoption and publication by the PCC.

Background

The Scheme of Governance comprises of a set of documents, listed below, which set out the relationship between the PCC and the CC, schemes of delegation, financial regulations and contract standing orders. Where the documents cover both Surrey and Sussex PCC and Forces a joint document has been prepared and approved by both forces and JACS. The document comprising the Scheme of Governance are:

- Building the Future Supplemental Statements of Governance
- Chief Constable Scheme of Delegation
- Code of Corporate Governance
- Contract Standing Orders
- Decision Making and Accountability Framework
- Financial Regulations
- PCC/CC Memorandum of Understanding
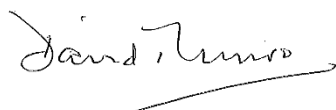- Schedule to the PCC/CC Memorandum of Understanding

In addition the Concordat between the PCC and CC approved in January 2019 has also been included in the Scheme of Governance

Recommendation:

Police and Crime Commissioner Approval

I approve the adoption and publication of the documents comprising the PCC Scheme of Governance.

Signature:

Date: 5th August 2020

All decisions must be added to the decision register.

Areas of consideration

Consultation

The Documents have been reviewed by both Sussex and Surrey JAC for comments and amendments

Financial implications

None

Legal

All documents have been approved by JAC and reviewed by Senior staff at both the PCC and the force

Risks

None

Equality and diversity

None

Risks to human rights
None