

## **Police and Crime Commissioner for Surrey – Decision Making Record**

**Report Title:** Coronavirus Support Fund

**Decision number:** 016/2020

**Author and Job Role:** Craig Jones – Commissioning & Policy Lead for CJ

**Protective Marking:** **OFFICIAL**

**Executive Summary:** The PCC has made available an additional £500,000 to support existing providers with their additional costs caused as a direct result of the Covid-19 pandemic

### **Background**

The following organisations have applied for assistance from the Coronavirus Support Fund;

#### **Headway Surrey – sum requested £723.30**

Headway Surrey have turned their services into virtual and remote services overnight. It is quite a challenge to instruct, coordinate and facilitate a group of vulnerable people with brain injury who have issues with language, volume, social speaking queues, memory issues, cognitive deficits and anxiety etc. This request is to purchase IT equipment and other items to support their virtual service.

#### **York Road Project – sum requested £17500**

YRP need to deliver security services 7 nights a week for their pods in the HG Wells centre and are therefore requesting support for staffing costs of one security guard. The costs for this post amounts to £17.5K and will meet all salary costs including income tax and national insurance, IT and related ongoing costs for 16 weeks (which started 14th April 2020).

#### **Leatherhead Start – sum requested £10000**

Leatherhead Start have two staff absent because they are shielding and self-isolating respectively. Currently they need to continue to pay them both. In order to keep the service open they have employed casual workers to cover the absence of the two staff members. For a 3 month period:  
April - June: The cost of a casual worker (including holiday pay and on costs) is £13.50/hour.  
Employee 1: 35 hours/week x 12 weeks = 420 hours x £13.50 = £5,670 plus £540 sleepover pay = £6,210  
Employee 2: works 74% of the above hours = £4,196 = £10,406. The current situation with the absent employees is complex and they are not entirely sure how long their absence will be.

#### **Streetlight UK – sum requested £1527**

The additional costs mainly relate to I.T equipment for their staff now working from home and PPE equipment for their staff and volunteers who are deemed as essential key workers involved in outreach to this vulnerable group of women in the community. As a direct result of homeworking, in line with our GDPR Policy, they have had to supply Streetlight UK laptops to 2 members of staff, so that all information is kept securely and not on personal equipment. Streetlight UK have also had to purchase 3 mobile phone for support workers so they can directly access and be available to service users.

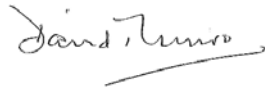
**Recommendation:**

That the Police & Crime Commissioner awards the sums requested to the above mentioned organisations totalling **£29,750.30**

**Police and Crime Commissioner Approval**

I approve the recommendation(s):

Signature:

A handwritten signature in black ink, appearing to read "David Tunno", with a horizontal line underneath.

Date: 22/04/2020

All decisions must be added to the decision register.

## **Areas of consideration**

### **Consultation**

Consultation has taken place with appropriate lead officers depending on the application. All applications have been asked to supply evidence of any consultation and community engagement.

### **Financial implications**

All applications have been asked to confirm the organisation hold accurate financial information. They are also asked to include the total costs of the project with breakdown where the money will be spent; any additional funding secured or applied for and plans for on-going funding. The Community Safety Fund Decision Panel/ Community Safety and Victims policy officers considers the financial risks and opportunities when looking at each application.

### **Legal**

Legal advice is taken on an application by application basis.

### **Risks**

The Community Safety Fund Decision Panel and policy officers considers any risks in the allocation of funding. It is also part of the process to consider when refusing an application the service delivery risks if appropriate.

### **Equality and diversity**

Each application will be requested to supply appropriate equality and diversity information as part of the monitoring requirements. All applicants are expected to adhere to the Equality Act 2010

### **Risks to human rights**

Each application will be requested to supply appropriate human rights information as part of the monitoring requirements. All applicants are expected to adhere to the Human Rights Act.