

Force: Surrey

Financial Monitoring at: 31st May 2019

Finance Department

1. Overview

- 1.1. Surrey and Sussex Police have a combined revenue budget totalling £522.6m, the majority of which is allocated to the individual force Chief Constable's to deliver their operational demands.
- 1.2. The total operational delivery budget across Surrey and Sussex for 2019/20 is £518.9m, against this the forecast outturn position is £517.1m resulting in an underspend totalling £1.8m across both forces. The breakdown per force is shown in the table below.

Force	Total 2019/20 Budget £m	2019/20 Operational Delivery Budget £m	2019/20 Operational Delivery Forecast £m	Variance £m
Surrey	235.1	233.0	232.8	(0.2)
Sussex	287.5	285.9	284.3	(1.6)
Total	522.6	518.9	517.1	(1.8)

- 1.3. The combined Surrey and Sussex Police capital budget including schemes carried forward from 2018/19 (subject to PCC approval) totals £57.0m. The Sussex capital budget includes revenue costs relating to the capital programme and are reported as Capital and Investments. The table below shows the individual force totals reporting a combined outturn forecast of £57.0m. The PCC's for both Surrey and Sussex allow for a flexible capital budget which is managed over a rolling 2 year period enabling schemes to be bought forward or deferred.

Force	2019/20 Capital Budget £m	2019/20 Capital Forecast £m	Variance £m
Surrey	24.6	24.6	0
Sussex	32.4	32.4	0
Total	57.0	57.0	0

- 1.4. This report provides the operational delivery budget and capital position for Surrey Police with the PCC budget being reported separately.

2. Revenue Budget Position

2.1. The Force's revenue outturn position for 2019/20 is forecast to be underspent by £0.2m as summarised in the table below.

Month 2	Year to Date			Full Year			
	Actual	Budget	Variance	Annualised Actuals	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Total Pay Costs	29,719	30,809	(1,090)	178,312	187,557	186,934	623
Premises	3,350	1,594	1,755	20,097	9,731	9,566	165
Transport	1,348	777	571	8,087	5,246	4,659	586
Supplies & Services	3,679	6,262	(2,583)	22,075	37,810	37,839	(29)
Financing	(117)	532	(649)	(704)	3,675	3,191	484
Total Income	(557)	(1,720)	1,163	(3,341)	(11,247)	(9,179)	(2,069)
Sub Total	37,421	38,253	(832)	224,526	232,771	233,010	(240)

2.2. The 2019/20 revenue budget was approved by the PCC in February 2019 at £235.1m, during the year agreed budget virements have been processed as set out in the table below.

	Original Budget £'000	Budget Virements £'000	Revised Budget £'000
Operational Delivery Budget	233,010	0	233,010
Office of the PCC	2,118	0	2,118
Transfers to/(from) Reserves	0	0	0
Total Net Budget Requirement	235,128	0	235,128

2.3. Appendix A provides further details of the operational delivery budget showing budget and forecast both by budget holder portfolio and the main categories of expenditure.

2.4. Pay Costs - Total pay is overspent by £0.6m as summarised in the table below. The annualised spend gives an indication of outturn based on the year to date spend, whilst this is a good benchmark, it does not factor in year-end accruals and the uneven profile of certain expenditure, whereas the forecast does.

	Year to Date			Full Year			
	Actual	Budget	Variance	YTD Annualised Actuals	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Police Payroll	17,862	17,835	27	107,170	108,827	108,259	567
Police Overtime	683	692	(9)	4,095	4,489	3,933	556
Staff Payroll	10,109	11,105	(996)	60,657	66,482	67,571	(1,089)
Staff Overtime	125	170	(45)	752	1,393	1,422	(29)
Agency	173	176	(3)	1,037	856	760	96
Training	314	201	113	1,884	1,189	1,210	(21)
Other Payroll Costs	453	629	(177)	2,717	4,321	3,778	544
Sub Total	29,719	30,809	(1,090)	178,312	187,557	186,934	623

In Surrey employee numbers and pay are monitored in detail throughout the year within a workforce plan by People Services. The following table illustrates the variances between the forecast number of employees at end of the year (employee strength) compared with the budgeted number of employees (employee establishment), expressed as FTE (full time equivalent) roles.

Average FTE's	Forecast of Employees (Strength)	Budgeted No. Of Employees (Establishment)	Variance
Police Officers	1,873	1,868	5
Police Staff	1,565	1,683	(118)
PCSO's	114	119	(5)
Total	3,552	3,670	(118)

2.4.1. Police Payroll - The police officer pay is forecast to overspend by £0.6m due to the number of officers in the force being over establishment.

Police Officer pay is a non-delegated cost and is shown on a separate line within the budget by function (Appendix A) with departmental variances reflecting their delegated budgets.

The month 2 pay forecast indicates an average of 1873 FTE officers for the year, which results in an overspend of £0.6m, compared to the budget of 1868 FTE. The table below shows the movement in the monthly forecast by FTE.

Officer FTE Forecast

	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Average
	month 1	month 2	month 3	month 4	month 5	month 6	month 7	month 8	month 9	month 10	month 11	month 12	
Officer Budget (FTE)	1868.70	1868.70	1867.58	1867.58	1867.58	1867.58	1867.58	1867.58	1867.58	1867.58	1867.58	1867.58	1,868

Officer Forecast (FTE)

Month 1	1,844	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850
Month 2	1,844	1,882	1,871	1,893	1,875	1,863	1,852	1,876	1,866	1,879	1,870	1,902	1,873	

Variance	Month 1			Month 2		
	Volume £'000	Rate £'000	Total £'000	Volume £'000	Rate £'000	Total £'000
Police pay, NI & Pension				196	264	460
Rent and regional and other allowances				21	331	352
Collaboration						(245)
Total				217	595	567

The above calculations show that the additional 5 officers result in a £0.2m volume overspend (£52.6k per FTE), with an additional £0.6m relating to officer rates being higher than budgeted. A vacancy factor of 2% is assumed for police officers which is part of the rate variance.

2.4.2. Police staff pay is forecast to be underspent by £1.1m. The staff underspend reflects the vacancy rate being above the 5% target along with a number of vacancies being held pending the implementation of change programmes. The current projection is for the number of staff working in the

force to remain under establishment until the end of the financial year, when the predicted number of FTE's is 1679. The table below shows the movement in the monthly forecast by FTE.

The month 2 pay forecast shows an average of 1679 FTE staff for the year, which results in an underspend of £4.0m (pay, NI, pension) compared to the average budget of 1802 FTE.

Staff FTE Forecast

	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	
	month 1	month 2	month 3	month 4	month 5	month 6	month 7	month 8	month 9	month 10	month 11	month 12	Average
Staff Budget (FTE)	1799.43	1801.74	1801.74	1801.74	1801.74	1801.74	1801.74	1801.74	1801.74	1801.74	1801.74	1801.74	1802

staff Forecast (FTE)

Month 1	1,682	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1699
Month 2	1,682	1,688	1,657	1,649	1,642	1,666	1,676	1,698	1,685	1,691	1,698	1,712	1679

Variance	Month 1			Month 2		
	Volume £'000	Rate £'000	Total £'000	Volume £'000	Rate £'000	Total £'000
Staff pay, NI & Pension				(4,350)	2,441	(1,909)
Enhancements				(232)	133	(99)
Holiday Pay Allowance				(25)	(120)	(145)
Collaboration						1,064
Total				(4,607)	2,454	(1,089)

The shortfall of 123 staff FTE's results in a £4.6m volume underspend for pay, NI and pension (£35.4k per FTE), that is being offset by a rate overspend (£2.5m).

Staff enhancements and holiday pay have underspends due to being under establishment. The rate and volume variances are based on all posts having these allowances and therefore is not representative of entitlement.

2.4.3. Overtime for both officers and staff by department is shown on Appendix D, with officer overtime forecast to overspend by £0.6m and staff overtime forecasting a slight underspend.

The force police officer overtime working group continues to monitor spend and provide guidance to reduce spend in this area, the table below shows spend for both officer and staff overtime over the past four years.

Police Officers

Financial year	Year End £'000	Budget £'000	Variance £'000	Variance %	Average per FTE*
2019/20	4,489	3,933	556	14%	2,391
2018/19	4,270	4,030	240	6%	2,241
2017/18	6,688	4,232	2,456	58%	3,417
2016/17	6,568	3,839	2,729	71%	3,516

Staff Overtime

Financial year	Year End £'000	Budget £'000	Variance £'000	Variance %	Average per FTE*
2019/20	1,408	1,432	-24	-2%	829
2018/19	1,454	1,561	-107	-7%	882
2017/18	1,853	1,641	212	13%	1,101
2016/17	1,622	1,341	281	21%	

*Calculated using total officers and staff

2.4.4. Agency Costs

Agency is forecasting a slight overspend of £1.0m due to minimal overspends in Operations Local and ICT Joint.

2.4.5. Training & restructuring costs

There are minimal variances within PSD, Operations, Contact management and People Services.

2.4.6. Other Staff Costs

There is an overspend in Other Staff Costs of £0.5m relating to ill health pensions £0.2m and £0.2m overspend within Operations local relating to Camera Partnership costs and recharges for Gatwick which is offset by an over achievement in income (see 2.5.6. Income).

2.5. Non Pay Budgets

Non pay cost budgets are forecast to overspend by £1.2m as shown in the table below. These budgets include costs for premises, transport, supplies & services, Financing and Income. Income budgets relate to government grants, reimbursed services, secondments and mutual aid arrangements with other police Forces. This income is in addition to the main sources of funding from the core policing grant and council tax precept income.

	Year to Date			Annual			
	Actual	Budget	Variance	YTD Annualised Actuals	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Premises	3,350	1,594	1,755	20,097	9,731	9,566	165
Transport	1,348	777	571	8,087	5,246	4,659	586
Supplies & Services	3,679	6,262	(2,583)	22,075	37,810	37,839	(29)
Financing	(117)	532	(649)	(704)	3,675	3,191	484
Sub Total	8,259	9,165	(906)	49,554	56,461	55,256	1,205

	Year to Date			Annual			
	Actual	Budget	Variance	YTD Annualised Actuals	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Income & Grants	(557)	(1,720)	1,163	(3,341)	(11,247)	(9,179)	(2,069)
Sub Total	(557)	(1,720)	1,163	(3,341)	(11,247)	(9,179)	(2,069)

2.5.1. Premises

There is a small overspend forecast within Premises of £0.2m which is due to an uplift on consultancy rates relating to Building Estates.

2.5.2. Transport

There is a forecast overspend of £0.6m within Transport, of which £0.4m is a shortfall of the Joint Workshop recovery of costs due to staff vacancies and staff absences within Transport. There is also an overspend forecast £0.2m in Insurance Local for projected increased insurance costs.

2.5.3. Supplies & services

This is currently on budget with minimal variances across departments.

There is a small overspend forecast of £0.1m within Force Level Ops which is due to increased National Police Air Service charges.

2.5.4. Financing

There is an overspend of £0.5m forecast relating to borrowing repayments for Building the Future.

2.5.5. Income

There is an overachievement of income forecast of £2.1m primarily due to increased cost recovery for Camera Partnership and Gatwick recharges.

2.6. Departmental Narrative

This section gives a narrative on the divisions & department with significant variances on appendix A, note the figures relate to delegated budgets only.

- Specialist Crime is forecast to underspend £2.0m primarily due to an underspend forecast in staff pay due to under established posts and some regionally managed posts filled by Thames Valley and Hampshire.
- Public Protection are forecasting an overspend totalling £0.1m. There is an £0.2m overspend forecast in officer overtime offset by £0.1m underspend in staff pay.
- Contact Management is forecasting a small overspend of £0.7m relating to staff salaries.

- Criminal Justice are forecasting an overspend of £0.3m within staff salaries.
- PSD are forecasting an overspend totalling £0.1m within staff salaries.
- IT is forecasting an underspend of (£0.1) largely due to carrying some staff vacancies.
- Insurance Services are forecasting an overspend (£0.3m) due a forecast increase in motor insurance premiums (See 7.1 Risks and 2.5.2 Transport).

3. Savings Performance

All planned 2019-20 savings were taken at the beginning of the financial year, irrespective of their RAG status. Budget holders unable to make any of these savings are required to detail the reasons in an exception report for consideration and approval. The Strategic Change Board reviews the savings profile over the medium term on an ongoing basis, a summary of the savings schedule is shown in the table below.

		2018/19 Forecast
Financial Confidence RAG Totals		Surrey
Green = on plan & saving will be achieved		2,781
Amber = Some movement to deadline or saving possible		0
Red = Saving figure or timing likely to be subject to change		0
Surplus / Deficit brought forward		
Total Savings Plan		2,781

4. Financial Provisions and Reserves Transfers

A summary of movement between provisions and reserves are shown below.

	Balance at 31 March 2019 £'000	Transfers In 2019-20 £'000	Transfers Out 2019-20 £'000	Balance at 31 May 2019 £'000
Provisions:				
Restructuring Provision	(109)	0	0	(109)
Legal Claims Provision	(721)	0	0	(721)
Total Provisions	(830)	0	0	(830)

	Balance at 31 March 2019 £'000	Transfers In £'000	Transfers Out £'000	Balance at 31 May 2019 £'000
General Fund				
General Fund	(6,904)			(7,147)
Earmarked Reserves:				
Chief Constable Reserve	(571)	0	0	(571)
OPCC Operational Reserve	(500)	0	0	(500)
PCC Estate Strategy Reserve	(2,800)	0	0	(2,800)
Estate Maintenance Reserve	(48)	0	0	(48)
Cost of Change Reserve	(1,443)	0	0	(1,443)
Local Reserve - Corporate Comms	(73)	0	0	(73)
Ill Health/Injury Reserve	(1,718)	0	0	(1,718)
Insurance Reserve	(3,288)	(5)	24	(3,269)
Total Reserves	(17,345)	(5)	24	(17,569)

5. Treasury Management

- 5.1. At the end of May £14.2m was held for investment by Surrey County Council under the SLA.
- 5.2. Surrey County Council are currently borrowing internally for investment purposes and therefore calculating their interest rate payable as the higher of; the London Inter-Bank BID rate, the Bank of England Rate or the average rate achieved by Surrey County Council.
- 5.3. In March 2019, the PCC entered into an external loan with PWLB for £15.6m In order to purchase land for Building the Future.
- 5.4. All cash balances are lent overnight allowing the flexibility to draw on resources.

6. POCA Reserve and Allocations

- 6.1. The Asset Seizure Reserve is used to earmark money received back from the government as part of the Asset Recovery Incentivisation Scheme (ARIS) whereby the force receives a share of amounts recovered under the Proceeds of Crime Act 2002 (POCA). The level of this reserve is currently maintained as a contingency to cover one year of salary costs for the Asset Seizure team within the Economic Crime Unit. At 01 April 2019 the reserve balance was £0.770m.
- 6.2. In-year POCA receipts cover the cost of the Asset Seizure team. Income is received quarterly, to date Nil has been received in year and quarter 2 is currently still outstanding.

7. Capital & Investments

- 7.1. The overall capital & investment position is summarised below and detailed at Appendix D.

	Year to Date			Forecast		
	Actual	Budget	Variation Overspend / (Underspend)	Forecast	Annual Budget	Variation Overspend / (Underspend)
	£'000	£'000	£'000	£'000	£'000	£'000
ICT Infrastructure Renewal/Business Continuity	25	180	(155)	1,080	1,080	0
Specific ICT Capital Schemes	49	611	(562)	3,963	3,983	(20)
Fleet Annual Replacement Schemes	571	640	(69)	3,580	3,580	0
Specific Capital Schemes - Operations	(4)	29	(33)	1,116	1,116	0
Specific Capital Schemes - Local Policing	199	667	(468)	3,221	3,221	0
Specific Capital Schemes - Specialist Crime	91	0	91	432	432	0
Total: Core Capital Programme	931	2,127	(1,196)	13,392	13,412	(20)
Specific Capital Schemes - Estate Strategy	93	1,755	(1,662)	11,163	11,166	(3)
Overall Total:	1,024	3,882	(2,858)	24,555	24,578	(23)

7.2. The capital budget for 2019/20 was approved by the PCC in February 2019 at £22.8m including capital slippages (£1.8m). The force runs a flexible programme managing schemes over a rolling 2 year period enabling schemes to be bought forward of deferred. During the year agreed budget virements have been processed as set out in the table below, resulting in a revised capital budget of £24.6m (£28.7m over 2 years).

	Original Budget	Budget Virements	Revised Budget
ICT Infrastructure Renewal/Business Continuity	1,080	0	1,080
Specific ICT Capital Schemes	3,666	317	3,983
Fleet Annual Replacement Schemes	3,841	(261)	3,580
Specific Capital Schemes - Operations	176	940	1,116
Specific Capital Schemes - Local Policing	3,155	66	3,221
Specific Capital Schemes - Specialist Crime	320	112	432
Specific Capital Schemes - Estate Strategy	10,530	636	11,166
Total Capital	22,768	1,810	24,578

7.3. The significant capital projects are ICT and Fleet replacement schemes, Building the Future, Agile Working and Storm-Surrey Contact Centre.

7.4. The annual forecast spend is £24.554k, resulting in a reported underspend of £0.24k.

7.5. Capital expenditure is financed from grants received from the Home Office & other contributions, capital receipts from the sale of assets, and revenue funding. If necessary borrowing can also be used to fund capital expenditure as shown in the table below.

Source of Funding	Total Financing £m	%
Home Office Capital Grant	0.626	3%
Other Grants and Income	0.000	0%
Capital Receipts	7.275	30%
Revenue Funding	3.889	16%
Borrowing	12.788	52%
Total	24.578	100%

8. Risks

The following risks and issues to the Operational Delivery Budget have been identified.

Risk	Mitigation/Update	Owner
The Force continues to experience demand from significant historic cases	Funding has been allocated in 19/20 for Op Igil (Specialist Crime), Op Coledale (Public Protection) and Op Heather.	John Boshier Specialist Crime Jon Savell Public Protection
The financial forecasts presented an unusual level of volatility during 2016/17 which was sighted as being due to the new ways of working with budget holders on the learning curve to fully understand their finances. This subsequently reduced the level of confidence in financial forecasts.	The action plan put in place in a response to an internal audit review continues to be implemented, it is anticipated that a new forecasting product will be in place for reporting in 2019/20.	Paul Bundy Service Director Finance
Covert Human Intelligence Sources (CHIS) - There are a number of ongoing claims which are incurring legal fees	The financial cost of the claims and associated legal fees have been provided for and were £130k higher the originally estimated.	John Boshier Specialist Crime
The Joint Force Property insurer has announced that they are withdrawing from the insurance market. The current policy runs out in September 2019 therefore an accelerated OJEU tender process needs to be carried out to ensure continuity of cover from October 2019.	There is a risk that terms received will be less favourable than current arrangements. However the risk is reasonably low as SEERPIC Property Portfolio represents a good risk, with low claims experience	John Moyles, Service Director, Regional & Financial Development

9. Decisions Required

Financial regulations require the PCC to approve revenue budget transfers greater than £0.5m and the Chief Constable's Chief Finance Officer to approve transfer between £0.1m and £0.5m. The transfers requiring approval are shown on Appendix F.

Financial Regulations require the PCC to approve all changes to the capital budget, these changes are shown on Appendix F.

Appendix A



FINANCIAL OVERVIEW AS AT MAY 2019

INCOME AND EXPENDITURE

PCC REVENUE BUDGET

	Year to Date			Annual		
	Actual	Budget	Variance	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
PCC TOTAL	1,450	351	1,099	2,023	2,118	(95)

FORCE REVENUE BUDGET BY FUNCTION

	Year to Date			Annual		
	Actual	Budget	Variance	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
North Division	574	580	(6)	3,532	3,343	189
East Division	718	645	73	3,931	3,699	231
West Division	769	780	(11)	4,689	4,460	230
Specialist Crime Local	155	287	(132)	1,265	3,017	(1,753)
Specialist Crime	1,917	2,026	(108)	12,442	12,693	(252)
Operations Local	(1,437)	54	(1,490)	(855)	385	(1,040)
Operations	628	692	(64)	4,244	4,213	31
Public Protection	231	557	(326)	3,253	3,140	114
Criminal Justice	805	1,226	(420)	7,799	7,483	316
Probationers	0	0	0	0	0	0
Contact Management	2,707	2,508	198	16,043	15,384	659
Sub Total	7,069	9,345	(2,276)	56,543	57,818	(1,275)

Chief Officers	132	100	32	675	604	70
DCC	201	202	(1)	1,281	1,225	57
PSD	(101)	398	(500)	2,525	2,425	100
Corporate Comms	196	220	(24)	1,238	1,339	(40)
Service Quality	515	406	109	2,439	2,484	(45)
Change Programme	(72)	386	(457)	2,383	2,315	68
Sub Total	872	1,713	(841)	10,601	10,391	210

IT	3,555	2,463	1,092	14,821	14,947	(127)
Finance	398	153	245	1,161	929	232
Estates & Facilities	4,671	1,837	2,834	10,938	11,050	(112)
Building the Future Estates	30	70	(40)	405	426	(21)
People Services	1,682	1,762	(79)	10,652	10,681	(29)
Insurance Services	982	432	551	2,874	2,591	284
Procurement Services	66	33	33	363	200	163
Transport Service	(337)	296	(633)	1,857	1,796	60
Sub Total	11,049	7,046	4,002	43,071	42,620	450

Central	570	2,314	(1,744)	13,729	13,921	(192)
Police Payroll	17,862	17,835	27	108,827	108,259	567
FORCE TOTAL	37,421	38,253	(832)	232,771	233,010	(240)

REVENUE BUDGET BY COST TYPE

	Year to Date			Annual		
	Actual	Budget	Variance	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Police Payroll	17,862	17,835	27	108,827	108,259	567
Police Overtime	683	692	(9)	4,489	3,933	556
Staff Payroll	10,109	11,105	(996)	66,482	67,571	(1,089)
Staff Overtime	125	170	(45)	1,393	1,422	(29)
Agency	173	176	(3)	856	760	96
Training	314	201	113	1,189	1,210	(21)
Other Payroll Costs	453	629	(177)	4,321	3,778	544
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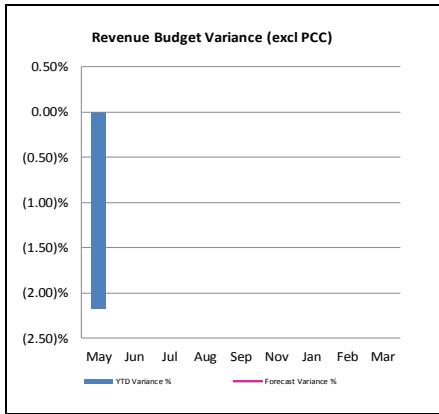
Premises	3,350	1,594	1,755	9,731	9,566	165
Transport	1,348	777	571	5,246	4,659	586
Supplies & Services	3,679	6,262	(2,583)	37,810	37,839	(29)
Financing	(117)	532	(649)	3,675	3,191	484
Sub Total	8,259	9,165	(906)	56,461	55,256	1,205

Income & Grants	(557)	(1,720)	1,163	(11,247)	(9,179)	(2,069)
Sub Total	(557)	(1,720)	1,163	(11,247)	(9,179)	(2,069)

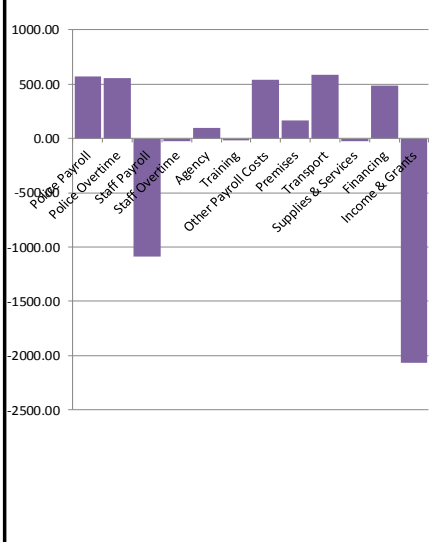
FORCE TOTAL	37,421	38,253	(832)	232,771	233,010	(240)
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INCOME AND EXPENDITURE

REVENUE BUDGET VARIANCES



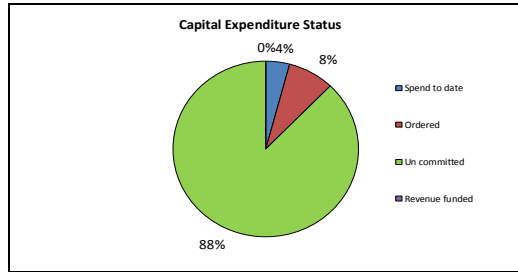
Annual Forecast Variances by Cost Type



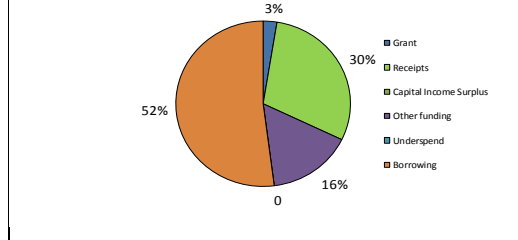
CAPITAL EXPENDITURE

PORTFOLIO VARIANCES

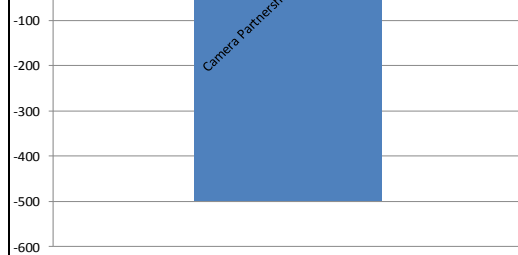
Summary Position	Year to Date			Annual		
	Actual	Budget	Variance	Forecast	Budget	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
IT Strategy	74	791	(717)	5,043	5,063	(20)
Fleet Strategy	571	640	(69)	3,580	3,580	0
Estates Strategy	93	1,755	(1,662)	11,163	11,166	(3)
Other Specific	285	696	(411)	4,269	4,769	(500)
Total	1,023	3,882	(2,859)	24,055	24,578	(523)



Capital Financing



Capital Scheme YTD Variances £50k or above

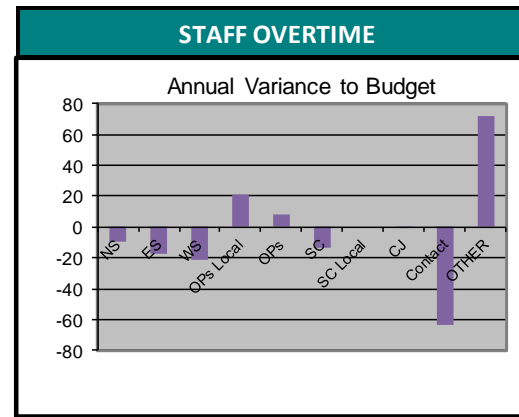
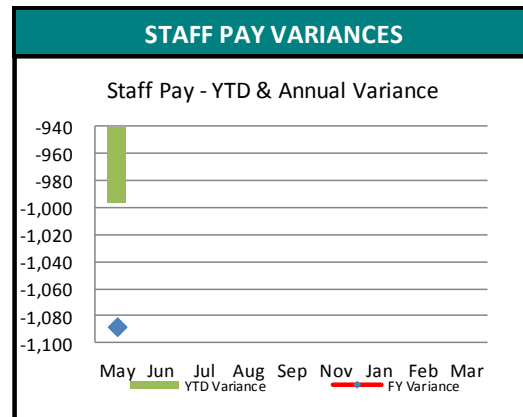
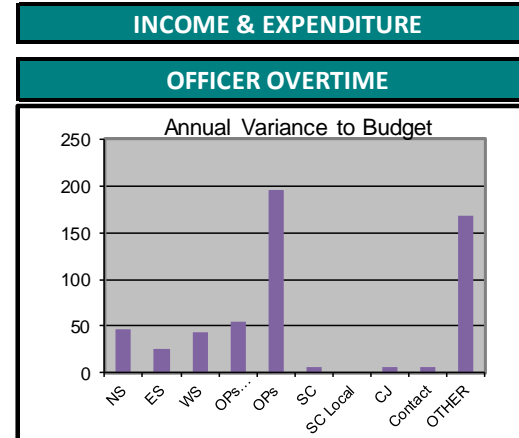
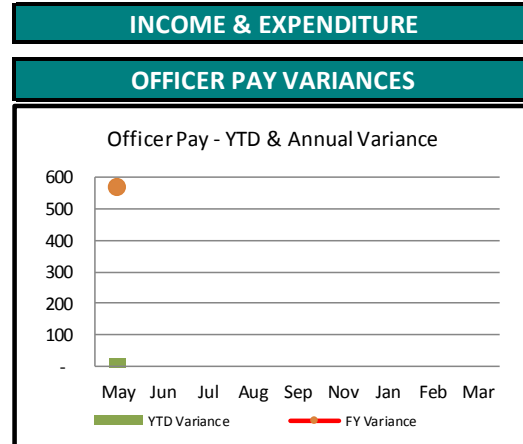
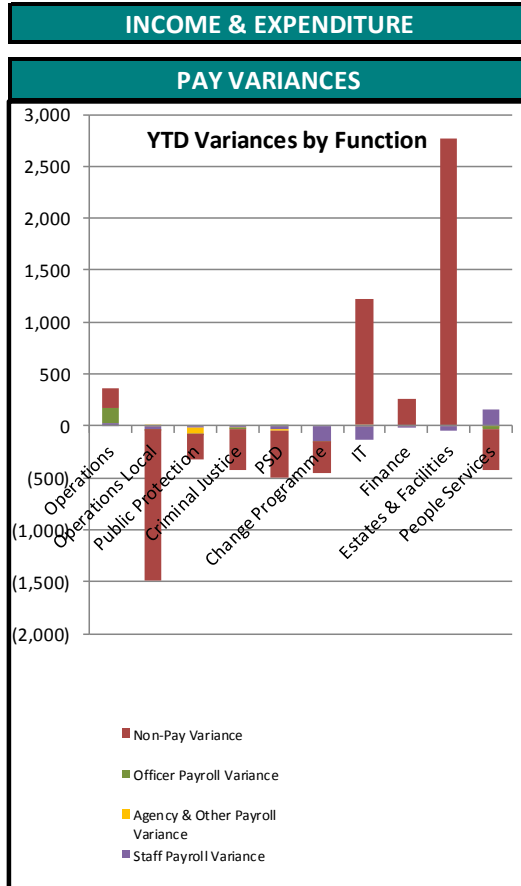


Appendix B

FINANCIAL OVERVIEW AS AT MAY 2019



Surrey & Sussex
Policing Together

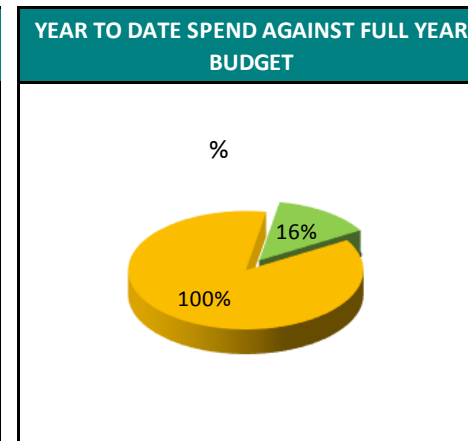
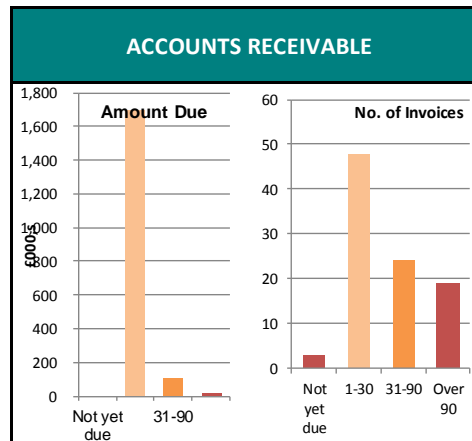
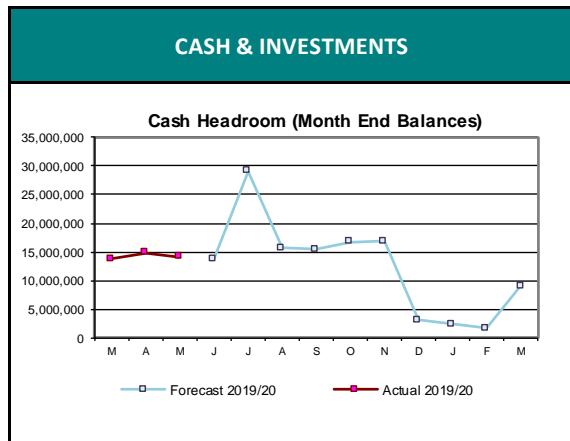
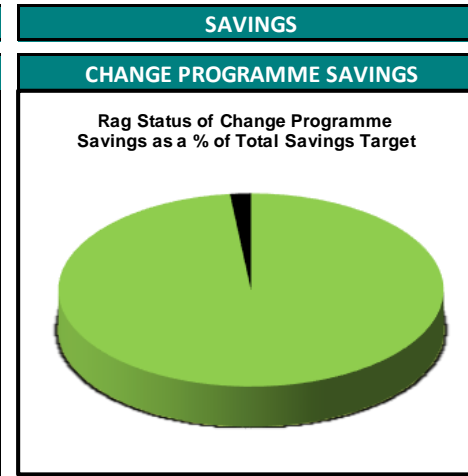
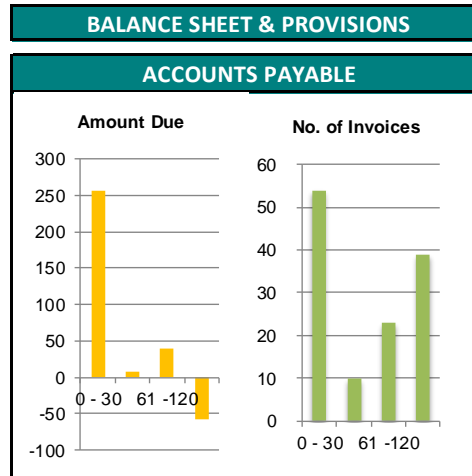


Appendix C



FINANCIAL OVERVIEW AS AT MAY 2019

BALANCE SHEET & PROVISIONS			
RESERVES			
	31/03/19	31/05/19	VAR
	£ 000	£ 000	£ 000
General Balances	6,812	7,052	240
Chief Constable Operational Reserve	571	571	(0)
Ill Health Reserve	1,718	1,718	0
Legal Claims Provision	1,082	1,063	(19)
Estate Maintenance Reserve	48	48	0
OPCC Operations Reserve	500	500	0
PCC Estate Strategy Reserve	2,800	2,800	0
Cost of Change Reserve	1,443	1,443	0
Local Reserve - Corporate Comms	73	73	0
Restructuring Provision	109	109	0
Insurance Fund	2,927	2,927	0
Bad Debt	78	78	0
TOTAL	18,161	18,382	221



Appendix D
Overtime by Division/Department

Service Area	Officers				Staff			
	Year End £'000	Budget £'000	Variance £'000	Variance %	Year End £'000	Budget £'000	Variance £'000	Variance %
NS - NORTH SURREY	700	652	47	7%	42	51	(9)	-18%
ES - EAST SURREY	768	742	26	4%	43	61	(18)	-29%
WS - WEST SURREY	869	825	44	5%	45	66	(21)	-32%
SC - SPECIALIST CRIME - NON COLLABORATION	6	6	0	0%	13	13	0	-
SC - SPECIALIST CRIME - COLLABORATION	564	558	7	1%	221	234	(13)	-6%
OP - OPERATIONS - NON COLLABORATIVE	184	149	35	24%	16	16	(1)	-4%
OP - OPERATIONS	668	613	54	9%	40	19	20	105%
FORCE OPS PLANNING-NON COLLABORATION	168	8	161	2111%	9	0	9	-
CJ - CRIMINAL JUSTICE AND CUSTODY	102	96	6	6%	106	106	(0)	-
CU - CENTRAL UNIT	14	7	7	107%	542	605	(63)	-10%
DC - DCC	1	1	0	63%	1	0	1	-
AC - ACPO	5	3	2	61%	1	1	0	-
AU -PCC for Surrey	0	0	0	-	15	10	5	50%
CC-CORPORATE COMMUNICATIONS	0	0	0	-	14	14	0	-
PB-PUBLIC PROTECTION	286	117	170	146%	81	32	49	153%
SQ-SERVICE QUALITY	0	0	0	-	53	62	(9)	-15%
SPECIALS	(1)	0	(1)	-	2	1	2	387%
OP HEATHER	0	0	0	-	10	25	(15)	-61%
ESTATES & FACILITIES	0	0	0	-	44	44	1	2%
JOINT TRANSPORT SERVICES-NON COLLABORATION	0	0	0	-	19	1	18	1693%
JOINT FINANCE SERVICES	0	0	0	-	1	2	(1)	-44%
PSD-COLLABORATION	0	0	0	-	2	0	2	-
SURREY CHANGE PROGRAMME	(0)	0	(0)	-	(1)	(1)	0	-
FN - FINANCE & SERVICES	0	0	0	-	0	0	0	-
PEOPLE SERVICES - JOINT	0	0	0	-	13	0	13	-
SECONDMENTS	0	0	0	-	0	0	0	-
PEOPLE SERVICES	138	145	(6)	-4%	14	5	9	191%
IC - INFORMATION & COMMUNICATION TECHNOLOGY	0	0	0	-	51	34	17	51%
IT digital	0	0	0	-	(0)	0	(0)	-
PF - PROFESSIONAL STANDARDS	16	13	3	22%	8	29	(20)	-72%
SG - FORCE IMPROVEMENT	0	0	0	-	2	2	0	-
TOTAL	4,489	3,933	556	14%	1,408	1,432	(24)	-2%

Appendix E

Capital Budget Position at 31 May 2019

Scheme	Actual Spend YTD Apr-19-Mar-20	Profiled Budget Apr-19-May-20	Profiled Budget YTD Variance	Total 19-20 Budget	Full Year Forecast	Forecast to Budget Variance
ICT Infrastructure Renewal / Business Continuity						
Hardware Refresh	0	116,666	(116,666)	700,000	700,000	0
Networks / Cabling	13,140	16,666	(3,526)	100,000	100,000	(0)
Network Storage	0	16,666	(16,666)	100,000	100,000	0
Infrastructure & Networks	0	16,666	(16,666)	100,000	100,000	0
Wireless	12,000	13,334	(1,334)	80,000	80,000	(0)
Sub-Total	25,139	179,998	(154,859)	1,080,000	1,080,000	0
Specific ICT Capital Schemes						
Firewall and Security Devices	1,121	19,166	(18,045)	115,000	115,000	(0)
Telephony	5,990	25,000	(19,010)	150,000	150,000	0
IL4 Remediation (Collaboration)	0	11,334	(11,334)	68,000	68,000	0
Mobile Data Terminals - Refresh	36,468	18,000	18,468	108,000	108,000	(0)
Hybrid Body Worn Video Infrastructure	5,381	0	5,381	0	5,381	5,381
Digital Enablement 2	0	30,000	(30,000)	180,000	180,000	0
WINDOWS 10	0	164,334	(164,334)	986,000	986,000	0
Planned Server Replacement	0	0	0	71,480	71,480	0
Office 365 Planning & Pre-implementation	0	61,834	(61,834)	371,000	371,000	0
ARK Infrastructure	0	0	0	25,000	0	(25,000)
Private & Public Cloud	0	0	0	113,000	113,000	0
Exchange Backup (Altavault)	0	0	0	38,241	38,241	0
DEMS / DAMS	0	112,556	(112,556)	744,000	744,000	0
SAN Switch Fabric Refresh	0	15,000	(15,000)	90,000	90,000	0
NSX for vSphere	0	15,000	(15,000)	90,000	90,000	0
Datacentre Improvements	0	5,000	(5,000)	30,000	30,000	0
Additional HyperV Node	0	3,334	(3,334)	20,000	20,000	0
SUn M5000 Hardware Refresh	0	3,834	(3,834)	23,000	23,000	0
Network Monitoring Tool	0	10,000	(10,000)	60,000	60,000	0
Server 2008 Refresh/Migration	0	16,666	(16,666)	100,000	100,000	0
Agile Hardware	0	100,000	(100,000)	600,000	600,000	0
IT Developments (unallocated)	0	0	0	0	0	0
Sub-Total	48,960	611,058	(562,098)	3,982,721	3,963,102	(19,619)
Fleet Annual Replacement Schemes						
Vehicle Replacement	570,764	477,834	92,930	2,273,362	2,273,362	(0)
Fleet Equipment	0	129,834	(129,834)	779,000	779,000	0
Vehicle Telemetry	0	0	0	332,565	332,565	0
Operations Command Equipment	0	32,500	(32,500)	195,000	195,000	0
Sub-Total	570,764	640,168	(69,404)	3,579,927	3,579,927	(0)
Specific Capital Schemes - Estates Strategy						
Building the Future	15,329	1,421,706	(1,406,377)	8,530,231	8,530,231	0
Divisional Estates' Strategy	2,664	0	2,664	8,530,231	2,664	2,664
Air Conditioning	0	33,334	(33,334)	0	200,000	0
Former Section House Scheme	(27,545)	50,000	(77,545)	200,000	300,000	(0)
Estates' Strategy - Environmental	28,279	0	28,279	300,000	121,520	0
Agile Working Developments	74,433	250,000	(175,567)	121,520	1,801,968	(0)
Electric Vehicle Infrastructure	0	0	0	1,801,968	0	(5,993)
Niche Evidential Property	0	0	0	5,993	206,338	0
Sub-Total	93,160	1,755,040	(1,661,880)	11,166,050	11,162,721	(3,329)
Specific Capital Schemes - Operations						
ANPR	26,835	13,500	13,335	206,379	206,379	(0)
Taser Replacement and Uplift	0	14,000	(14,000)	400,761	400,761	0
Drone Replacement	(31,149)	1,834	(32,983)	8,851	8,851	0
Camera Partnership	0	0	0	500,000	500,000	0
Sub-Total	(4,314)	29,334	(33,648)	1,115,991	1,115,991	(0)
Specific Capital Schemes - Local Policing						
ICCS	0	0	0	40,950	40,950	0
ESN- Hardware & Infrastructure	0	0	0	500,000	500,000	0
ESN-Devices	0	0	0	155,000	155,000	0
Queue Buster 101	0	0	0	24,855	24,855	0
Storm-Surrey Contact Centre	198,493	666,666	(468,173)	2,500,000	2,500,000	0
Sub-Total	198,493	666,666	(468,173)	3,220,805	3,220,805	0
Specific Capital Schemes - Specialist Crime						
HTCU & POLIT Infrastructure Remediation	73,158	0	73,158	20,000	20,000	(0)
Digital Forensics	0	0	0	337,020	337,020	0
Specialist Crime Capabilities Programme	17,905	0	17,905	75,203	75,203	(0)
Sub-Total	91,062	0	91,062	432,223	432,222	(1)
Total Schemes	1,023,263	3,882,264	(2,859,001)	24,577,717	24,554,767	(22,950)
Unallocated - Budget Only		0	0	0	0	0
Overall Total	1,023,263	3,882,264	(2,859,001)	24,577,717	24,554,767	(22,950)

Appendix F

Revenue Virements

Between £0.1m and £0.5m

Month	Amount	Perm/ Temp	From	To	Description
M2	277,916	Perm	NORTH	PUBLIC PROTECTION	HHPU has been created from divisional IOMUs, select divisional PCs, a POLIT PC and from ViSOR as a new unit
M2	275,332	Perm	EAST	PUBLIC PROTECTION	HHPU has been created from divisional IOMUs, select divisional PCs, a POLIT PC and from ViSOR as a new unit
M2	277,916	Perm	WEST	PUBLIC PROTECTION	HHPU has been created from divisional IOMUs, select divisional PCs, a POLIT PC and from ViSOR as a new unit
M2	168,881	Perm	People Services Joint	People Services Local	ISSO NOW TRANSFERRED AS NEW CODE

Greater than £0.5m

Month	Amount	Perm/ Temp	From	To	Description
M2	973,057	Perm	Corporate	specialist crime	OPS COLEDALE AND IGIL

Appendix G

Capital Virements

Amount	From	To	Description
£0.071m	Planned Server Replacement	Slippage	Slippage as work expected to continue into 2019/20
£0.025m	ARK Infrastructure	Slippage	Slippage as work expected to continue into 2019/20
£0.113m	Private & Public Cloud	Slippage	Slippage as work expected to continue into 2019/20
£0.038m	Exchange Backup (Altavault)	Slippage	Slippage as work expected to continue into 2019/20
£0.069m	DEVS/DAMS	Slippage	Slippage as work expected to continue into 2019/20
(£0.594m)	Vehicle Replacement	Slippage	Slippage as work expected to continue into 2019/20
£0.333m	Vehicle Telemetry	Slippage	Slippage as work expected to continue into 2019/20
£0.122m	Estates' Strategy - Environmental	Slippage	Slippage as work expected to continue into 2019/20
£0.302m	Agile Working Developments	Slippage	Slippage as work expected to continue into 2019/20
£0.006m	Electric Vehicle Infrastructure	Slippage	Slippage as work expected to continue into 2019/20
£0.206m	Niche Evidential Property	Slippage	Slippage as work expected to continue into 2019/20
£0.125m	ANPR	Slippage	Slippage as work expected to continue into 2019/20
£0.317m	Taser Replacement and Uplift	Slippage	Slippage as work expected to continue into 2019/20
(£0.002m)	Drone Replacement	Slippage	Slippage as work expected to continue into 2019/20
£0.500m	Camera Partnership	Slippage	Slippage as work expected to continue into 2019/20
£0.041m	ICCS	Slippage	Slippage as work expected to continue into 2019/20
£0.025m	Queue Buster 101	Slippage	Slippage as work expected to continue into 2019/20
£0.037m	Digital Forensics	Slippage	Slippage as work expected to continue into 2019/20
£0.075m	Specialist Crime Capabilities Programme	Slippage	Slippage as work expected to continue into 2019/20

Appendix H

Abbreviations

PCC - Police and Crime Commissioner

DCC – Deputy Chief Constable

ICT – Information Communication Technology

PSD – Professional Standard Department

ACPO – Chief Officers

ERP – Enterprise Resource Planning

PiYN – Policing in Your Neighbourhood

FTE – Full-time equivalent

DFT – Digital Forensic Team

POLIT – Paedophile Online Investigation Team

ICCS – Integrated Communications and Control System

ANPR – Automatic Number Plate Recognition

APT - Area Policing Team

SERIP – South East Regional Integrated Policing Programme

RIPA – Regulation of Investigatory Powers Act

PIN - Personal Identification Number