

To: Joint Audit Committee

Date: 17th October 2018

By: Police and Crime Commissioner

Title: Police and Crime Commissioner Expenses

Purpose of Report/Issue:

Expenses incurred by the Police & Crime Commissioner are required by law to be published on the PCC's website. The expenses claimed by the Police and Crime Commissioner are reported to the Audit Committee for information. The attachment shows expenses claimed from September 2017 – August 2018.

Recommendation

The Committee is asked to note the expenses claimed.

Contact details:

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Date	Receipt Reference Number	Reason for claim	Place of origin	Place of destination	Category of journey	Class of travel	Number of miles	Less home to business miles	Total miles claimed	Mileage @ 0.45p per mile	Length of hotel stay	Category of hotel	Amount reimbursed	Amount not reimbursed	Reason not reimbursed	Total claim	
03/04/2018		Mint Walk Security Group Meeting	Office	Warlingham/Home	Own car		79.6	14.5	65.1	29.30						29.30	
05/04/2018		Health and Wellbeing Board	Office	Kingston/Home	Own car		53.9	14.5	39.4	17.73						17.73	
06/04/2018		Meeting with Chris Grayling MP	Home	Ashtead/Office	Own car		45.8	14.5	31.3	14.09						14.09	
11/04/2018		NPCC Race, Religion and Beliefs Meeting		London	Train	2nd Class			0	0.00			9.80			9.80	
18/04/2018		Meeting with residents in Tatsfield/Lower Kingswood Residents' Meeting	Home	Tatsfield/Office/Lower Kingswood/Home	Own car		144.8	29	115.8	52.11						52.11	
19/04/2018		Presentation to Godalming Town Council	Home	Godalming/Home	Own car		22	0	22	9.90						9.90	
25/04/2018		Helen Arkwell Dyslexia Charity Function		London	Train	2nd Class			0	0.00			25.45			25.45	
26/04/2018		Police and Crime Panel	Home	Kingston/Office	Own car		53.8	14.5	39.3	17.69						17.69	
27/04/2018		Meeting with Baroness Young		London	Train	2nd Class			0	0.00			32.10			32.10	
30/04/2018		Police Gender Working Group	Home	Northampton/Office	Own car		183.2	14.5	168.7	75.92						75.92	
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							583.1	101.5	481.6	216.72			67.35	0			284.07

Date	Receipt Reference Number	Reason for claim	Place of origin	Place of destination	Category of journey	Class of travel	Number of miles	Less home to business miles	Total miles claimed	Mileage @ 0.45p per mile	Length of hotel stay	Category of hotel	Amount reimbursed	Amount not reimbursed	Reason not reimbursed	Total claim
06/03/2018		Security and Policing Event	Home	Farnborough/Office	Own car		21.8	14.5	7.3	3.29						3.29
07/03/2018		SCJP Meeting/Meeting at Waverley Borough Council	Home	Lewes/Godalming/ Home	Own car		139	29	110	49.50						49.50
09/03/2018		Meeting with Woking Councillor and Local Neighbourhood Inspector	Office	Woking/Office	Own car		17.2	0	17.2	7.74			4.20			11.94
12/03/2018		Citizen Advice Trustee Meeting	Office	East Horsley/Office	Own car		16.8	0	16.8	7.56						7.56
13/03/2018		Woking Junior Citizen Event/Visit to Woking Red Cross	Office	Woking/Office	Own car		17.7	0	17.7	7.97						7.97
14/03/2018		Fire Governance Meeting/Community Safety Board	Office	Woking/Home	Own car		27.4	14.5	12.9	5.81						5.81
14/03/2018		Round table with Home Secretary (Train, tube and parking)	Woking	London	Train	2nd Class	0	0	0	0.00			25.75			25.75
16/03/2018		College of Policing National Focus Group	Office	Ryton/Home	Own car		230	14.5	215.5	96.98						96.98
19/03/2018		NPCC EDHR Coordination Committee (Train, tube/parking)		London	Train	2nd Class	0	0	0	0.00			31.85			31.85
20/03/2018		Mtg with CEX Woking BC/Countess of Wessex Visit to Farnham Festival	Home	Woking/Office/ Farnham/Home	Own car		45.7	29	16.7	7.52			2.80			10.32
21/03/2018		APCC General Meeting (Train, tube, parking)	Farnham	London	Train	2nd Class	0	0	0	0.00			37.70			37.70
22/03/2018		PCC Performance Meeting/High Sheriff Youth Awards	Home	Dorking/Office/Home/ Leatherhead/Home	Own car		123.5	29	94.5	42.53						42.53
26/03/2018		Safe Spaces Parliamentary Reception (Train, tube, parking)		London	Train	2nd Class	0	0	0	0.00			23.25			23.25
27/03/2018		Kingswood Residents' Association Meeting	Office	Kingswood/Home	Own car		62.9	14.5	48.4	21.78						21.78
28/03/2018		Specialist Capabilities Programme Delivery Board (Train, tube, parking)		London	Train	2nd Class	0	0	0	0.00			31.65			31.65
29/08/2018		Visit to Woking Women's Centre	Office	Woking/Office	Own car		16.5	0	16.5	7.43			4.20			7.43
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							718.5	145	573.5	258.075			161.4	0		415.28

Date	Receipt Reference Number	Reason for claim	Place of origin	Place of destination	Category of journey	Class of travel	Number of miles	Less home to business miles	Total miles claimed	Mileage @ 0.45p per mile	Length of hotel stay	Category of hotel	Amount reimbursed	Amount not reimbursed	Reason not reimbursed	Total claim
01/02/2018		Specialist Capabilities Delivery Board	Guildford	London/Guildford	Train	2nd class							13.20			13.20
04/02/2018		Surrey Muslim Association AGM	Home	Horsell/Home	Own car		36.6	0	36.6	16.47						16.47
07/02/2018		Surrey Leaders Meeting	Office	Oxted/office	Own car		66.4	0	66.4	29.88						29.88
12/02/2018		Visit to Lewes Police HQ - Meeting with CC York	Home	Lewes/office	Own car		100	14.5	85.5	38.48						38.48
13/02/2018		Visit to Neighbourhood Inspector Karen Coyne	Office	Dorking/office	Own car		28.8	0	28.8	12.96						12.96
05/02/2018		Police and Crime Panel	Home	Kingston/Office	Own car		54.4	14.5	39.9	17.96						17.96
19/02/2018		NPCC Race Religion and Beliefs Mtg/Specialist Crime Awards/Queen's Award for Voluntary Service Reception	Home	Leatherhead/Gatwick/Guildford/Home	Own car		102.1	29	73.1	32.90						32.90
20/02/2018		HRH Visit to Motion Control/Meeting with Waverley BC Chief Executive/Presentation to Box Hill Dames	Home	Blindley Heath/Godalming/Office/Dorking/Home	Own car		134.4	29	105.4	47.43						47.43
23/02/2018		Runnymede BC Traveller Incursion Seminar	Home	Addlestone/Office	Own car		43.6	14.5	29.1	13.10						13.10
26/02/2018		Disclosure Seminar (+parking)	Home	Dorking/office	Own car		49.1	14.5	34.6	15.57			2.40			17.97
28/02/2018		ESCP Strategic Board	Office	Reigate/Home	Own car		68.4	14.5	53.9	24.26						24.26
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							683.8	130.5	553.3	248.985			15.6	0		264.59

Date	Receipt Reference Number	Reason for claim	Place of origin	Place of destination	Category of journey	Class of travel	Number of miles	Less home to business miles	Total miles claimed	Mileage @ 0.45p per mile	Length of hotel stay	Category of hotel	Amount reimbursed	Amount not reimbursed	Reason not reimbursed	Total claim
08/01/2018		Race Portfolio Meeting (train and parking)		London	Train	2nd class			0	0.00			20.40			20.40
09/01/2018		Meeting with CEX of Spelthorne Borough Council	Office	Staines/Home	Own car		52.9	14.5	38.4	17.28						17.28
11/01/2018	110118	Conference - Double Disadvantage - Tackling Discrimination and Improving Mental Health in BAME Women in Criminal Justice System		London	Train	2nd class			0	0.00			27.25			27.25
16/01/2018		Visit to Reigate CCTV Control Room	Home	Reigate/Office/Home	Own car		73.2	29	44.2	19.89						19.89
17/01/2018		Filming One Stop Shop Interview at Guildford Probation (Parking)											2.40			2.40
18/01/2018		Visit to Priory School - Surrey Youth Focus/Reigate and Banstead Overview of Community Safety Meeting	Home	Dorking/Office/Reigate/Home	Own car		102.2	29	73.2	32.94						32.94
19/01/2018	190118	APCC Workforce Representation Conference Planning Meeting (Parking, Train, Tube)		London	Train	2nd class			0	0.00			39.75			39.75
19/01/2018		Visit with Home Secretary (parking)	Home	Esher/Office	Own car		43.3	14.5	28.8	12.96			2.50			15.46
22/01/2018		Drive Smart Meeting with SCC	Home	Kingston/ Office	Own car		54.4	14.5	39.9	17.96						17.96
23/01/2018		Holocaust Memorial Day Event/Neighbourhood Watch AGM	Home	Weybridge/Office/Dorking/Home	Own car		87.8	29	58.8	26.46						26.46
24/01/2018	240118	APCC Policy Deep Dive Meeting (train and tube)	Guildford	London	Train	2nd class			0	0.00			11.25			11.25
25/01/2018		APCC General Meeting (train and tube)	London	Guildford	Train	2nd class			0	0.00			11.25			11.25
26/01/2018	260118	Meeting with Specialist Adviser to the Prime Minister (train and parking)	Guildford	London/Guildford	Train	2nd class			0	0.00			29.25			29.25
29/01/2018	290118	Meeting with CC Gareth Wilson re: national portfolio (train, tube, parking)	Guildford	London/Guildford	Train	2nd class			0	0.00			24.45			24.45
30/01/2018		Presentation to residents of Capel, Leigh and Newdigate	Office	Capel/Home	Own car		53.2	14.5	38.7	17.42						17.42
31/01/2018		Annual PCC/NCA Engagement Day (train, tube and parking)	Farnham	London/Farnham	Train	2nd class			0	0.00			34.95			34.95
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							467	145	322	144.9			203.45	0		348.36

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01/11/2017		APCC/NPCC Joint Summit		London	Train	2nd class			0	0.00			16.60			16.60
01/11/2017		SCC Chief Executive Recruitment Reception	Home	Surbiton/Home	Own car		64.4	29	35.4	15.93						15.93
02/11/2017		APCC/NPCC Joint Summit		London	Train	2nd class			0	0.00			31.20			31.20
02/11/2017		APCC/NPCC Joint Summit - Parking							0	0.00			7.70			7.70
03/11/2017		Visit to Gatwick Police Station and Crawley Police Station	Office	Gatwick/Crawley/ Office	Own car		70.8	0	70.8	31.86						31.86
06/11/2017		Victim Services Meeting with Sussex OPCC	Home	Lewes/Office	Own car		121.3	14.5	106.8	48.06						48.06
07/11/2017		Tandridge DC Meeting	Office	Oxted/Home	Own car		79.5	14.5	65	29.25						29.25
09/11/2017		Health and Wellbeing Board	Office	Kingston/Home	Own car		54.9	14.5	40.4	18.18						18.18
10/11/2017		Silent Soldier Campaign	Office	Kingston/Home	Own car		54.9	14.5	40.4	18.18						18.18
14/11/2017		Mole Valley DC Council Meeting	Office	Dorking/Home	Own car		49.2	14.5	34.7	15.62						15.62
15/11/2017		Police and Crime Panel	Home	Kingston/Home	Own car		66.2	29	37.2	16.74						16.74
15/11/2017		Video Enabled Justice Reception		London	Train	2nd Class			0	0.00			8.10			8.10
17/11/2017		Visit to Transform Housing/Operation Meeting	Office	Dorking/Reigate/Home	Own car		58.6	14.5	44.1	19.85						19.85
18/11/2017		Saturday: SAAVS Training Day/Chief Scout's Gold Awards	Home	Farnham/Home	Own car		29	0	29	13.05						13.05
20/11/2017		SCC Member Development Day	Office	Kingston/Home	Own car		54.9	14.5	40.4	18.18						18.18
23/11/2017		Surrey Youth Focus Visit to Warwick School/ICV Thank You Event	Home	Redhill/Office/Woking/Home	Own car		89.3	29	60.3	27.14						27.14
28/11/2017		Transforming Summary Justice event	Office	Horsham/Home	Own car		48.6	14.5	34.1	15.35			3.60			18.95
29/11/2017		Meeting with Sussex Chief Constable/Race Disparity Audit Meeting/Meeting with Victim Support	Office	Crawley/Woking/London/ Woking/Home	Own car	2nd Class	89.4	14.5	74.9	33.71			21.70			55.41
30/11/2017		ESCP Strategic Board	Home	Reigate/Office	Own car		57.9	14.5	43.4	19.53						19.53
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							988.9	232	756.9	340.605			88.9	0		429.51

Date	Receipt Reference Number	Reason for claim	Place of origin	Place of destination	Category of journey	Class of travel	Number of miles	Less home to business miles	Total miles claimed	Mileage @ 0.45p per mile	Length of hotel stay	Category of hotel	Amount reimbursed	Amount not reimbursed	Reason not reimbursed	Total claim
05/10/2017		Health and Wellbeing Board/Army Engagement Event	Office	Dorking/Guildford/ Home	Own car		40.9	14.5	26.4	11.88						11.88
10/10/2017		Surrey Gypsy Traveller Communities Forum/Farewell Reception for David McNulty	Home	Dorking/Office/ Kingston/Home	Own car		104.5	29	75.5	33.98						33.98
11/10/2017		Delivering Community Safety through Effective Policing conference in London		London	Train	2nd Class			0	0.00			39.10			39.10
12/10/2017		Briefing for Elmbridge Overview and Scrutiny Meeting/Elmbridge Overview and Scrutiny Meeting	Office	Esher/Office/Esher/ Home	Own car		76.9	14.5	62.4	28.08			1.00			29.08
16/10/2017		Surrey Police Hate Crime Conference	Home	East Horsley/Home	Own car		47.4	29	18.4	8.28						8.28
19/10/2017		APCC General Meeting		London	Train	2nd Class			0	0.00			22.00			22.00
24/10/2017		Meeting with ANPR Manager/Meeting with CEX of Mole Valley DC	Office	Burpham/Dorking/ Office	Own car		30.9	0	30.9	13.91						13.91
26/10/2017		Victims Commissioner Visit/ASB Awards Ceremony	Home	Redhill/Office/Woking/ Home	Own car		89.8	29.5	60.3	27.14						27.14
30/10/2017		Memorial Dedication/Stakeholder Steering Group	Home	Reigate/Office	Own car		57.9	14.5	43.4	19.53						19.53
31/10/2017		ESCP Future Working Meeting	Home	Reigate/Office	Own car		57.9	14.5	43.4	19.53						19.53
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							506.2	145.5	360.7	162.315			62.1	0		224.42

Date	Receipt Reference Number	Reason for claim	Place of origin	Place of destination	Category of journey	Class of travel	Number of miles	Less home to business miles	Total miles claimed	Mileage @ 0.45p per mile	Length of hotel stay	Category of hotel	Amount reimbursed	Amount not reimbursed	Reason not reimbursed	Total claim
04/09/2017	4992	Meeting with Surveillance Commissioner		London	Train	2nd Class			0	0.00			18.70			18.70
04/09/2017		Parking - Meeting with Surveillance Commissioner		London					0	0.00			7.70			7.70
06/09/2017		Surrey Sussex CJP Meeting/Policing Together Board	Home	Lewes/Home	Own car		156.6	29	127.6	57.42						57.42
08/09/2017		Meeting with Leader of Spelthorne BC/Meeting with Leader of Waverley BC	Office	Staines/Godalming/Home	Own car		68.9	14.5	54.4	24.48						24.48
12/09/2017		Police and Crime Panel	Home	Kingston/Home	Own car		67.2	29	38.2	17.19						17.19
13/09/2017		Surrey Police Diversity Event	Home	East Horsley/Office	Own car		31.5	14.5	17	7.65						7.65
14/09/2017		University of Winchester - Institute of Policing event	Home	Winchester/Home	Own car		60.8	0	60.8	27.36						27.36
18/09/2017		Community Safety Board/Lord Lieutenant Investiture	Office	Reigate/Guildford/ Home	Own car		55	14.5	40.5	18.23						18.23
19/09/2017		Opening of Epsom Lower College/Spelthorne Overview and Scrutiny Committee	Home	Epsom/Office/Home/ Staines/Home			128.6	29	99.6	44.82						44.82
20/09/2017		Meeting with Leader of Woking BC/Surrey Police Commendation Ceremony	Office	Woking/Home/ Guildford/Home	Own car		57.8	14.5	43.3	19.49						19.49
21/09/2017		Meeting with Muslim Police Association/NPCC Workforce and EDHR Meeting		London	Train	2nd Class			0	0.00			26.40			26.40
21/09/2017		Mid Surrey Mediation Service AGM	Home	Leatherhead/Home	Own car		59.4	29	30.4	13.68						13.68
22/09/2017		Meeting with Dominic Raab MP/Meeting with Leader of Elmbridge BC	Office	Esher/Home	Own car		32.6	14.5	18.1	8.15						8.15
25/09/2017		Visit to Women's Support Centre	Home	Woking/Office	Own car		32.3	14.5	17.8	8.01						8.01
26/09/2017		APCC Workforce and EDHR Meeting		London									25.20			25.20
26/09/2017		High Sheriff Dinner for Prison Governors	Home	Horsham/Home	Own car		45.6	0	45.6	20.52						20.52
27/09/2017		PCC Performance Meeting/SATRO STEMX Awards	Office	Dorking/Woking/Home	Own car		48.9	14.5	34.4	15.48						15.48
28/09/2017		ESCP Strategic Board Meeting	Home	Reigate/Office	Own car		57.5	14.5	43	19.35						19.35
29/09/2017		Farewell Headley Court March		Dorking	Train	2nd Class			0	0.00			4.25			4.25
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							902.7	232	670.7	301.815			82.25	0		384.07