**Police and Crime Commissioner’s Community Safety Fund**

**Grant Criteria and Process**

**Background**

The Police and Crime Commissioner has an important role to play in preventing and reducing crime but he will not be able to achieve all of his objectives working in isolation. The Police and Crime Commissioner will need to work with a broad range of organisations from the community safety and criminal justice sectors to voluntary and community groups, who will have a shared interest in delivering positive outcomes and improved services for Surrey residents.

The Police Reform and Social Responsibility Act 2011 allows the Police and Crime Commissioner to award grants to any organisation or body they consider will contribute to improving community safety in their police force area.

For 2016/17 £699,210 has been allocated by the PCC to support local groups work with the Police and Crime Commissioner to reduce crime and disorder.

**How to Apply**

Applications for funding local projects should be submitted to the Police and Crime Commissioner for consideration to:

Office of the Police and Crime Commissioner (OPCC) for Surrey

PO Box 412

Guildford

Surrey

GU31YJ

or by email to [pccfunding@surrey.pnn.police.uk](mailto:pccfunding@surrey.police.uk)

The application form can be downloaded from the Surrey OPCC website and electronic signatures are acceptable.

Applications for funding will be first considered by the Police and Crime Commissioner’s Office to ensure they meet the criteria and all relevant information has been made available. Once complete, the applications will be considered by a panel consisting of a senior policy officer from the OPCC, the partnerships officer from the OPCC, a senior police officer from Surrey Police and an Independent Member for consideration.

The panel will consider the information supplied by the applicant and how well the project meets the criteria. The recommendations made by the panel will be submitted to the Police and Crime Commissioner for consideration. It is possible the Commissioner may want to meet with organisations to discuss the bid further.

Successful bids will be processed and all grants will come with terms of agreement to ensure both sides understand the agreed outcomes. Successful bids will be required to provide evidence of spend and the outcomes/impacts of the service at agreed points in the year.

**Criteria**

As well as clearly outlining the project, providing how the funding will be spent the application should clearly demonstrate how it will aid the Police and Crime Commissioner in meeting their priorities as set out in their Police and Crime Plan. The headline priorities are:

**Cutting Crime and Keeping Surrey Safe**

As your Police Commissioner I will ensure that Surrey Police delivers more visible policing, relentlessly pursues criminals, improves detection rates and reduces reoffending.

**Tackling Rural Crime**

Rural areas feel they have been forgotten. I will overhaul the 101 Hotline, improve response times and ensure victims have a single point of contact throughout an investigation.

**Making Our Town Centres Safe**

Our town centres can become noisy and threatening places after dark. I will work with officers, local businesses and residents to make our town centres safe for all.

**Supporting Victims**

Independent inspectors rated Surrey Police's support for victims as 'inadequate'. I will take urgent action to provide proper support for the victims of crime.

**Making Every Pound Count**

I will fight for fair funding for Surrey Police and target resources at the front line to drive down response times and improve detection rates.

**Tackling the Threat of Terrorism**

We face new threats from terrorists, home-grown and from abroad. We need a plan to deter and defeat terrorists in Surrey.

The grants must also fit in with the key criteria as dictated by the Police Reform and Social Responsibility Act. The criteria is as follows -

* reduction of crime and disorder (including anti-social and other behaviour adversely affecting the local environment),
* combating the misuse of drugs, alcohol and other substances, and
* reduction of re-offending

Grants should also show -

* clear timescales
* a baseline position and intended outcomes (with measures)
* what additional resources (people or money) are available from partners to complement any awarded resources by the PCC
* a partnership approach/commitment to working in partnership to deliver intended outcomes
* indicate if this is a one off project or not. If the bid looks for pump priming the bid should show how funding will be sustained beyond the initial funding period
* be consistent with the best practice principles of the Surrey Compact (where working with Voluntary, Community and Faith groups)
* Clear performance management processes

Organisations applying for grant funding should also provide:

* Copies of any relevant data protection policies
* Copies of any relevant safeguarding policies
* Copies of Disclosure and Barring Services (DBS) checks if working with children and/or vulnerable adults
* A copy of the organisation’s most recent financial accounts or annual report

**Monitoring and Evaluation**

Successful bidders will be asked to produce reports throughout the year and an end of year report showing the success of the project, how they have worked with the community and how the money has been spent. The report should include -

* how the money was spent and on what
* the impacts / outcomes of the project with evidence
* any Community Engagement through the project and ongoing, if applicable
* evidence of spend (statement of accounts) and information if there are any remaining balances including how this money will be repaid
* As funding is public money, successful applicants may be asked to provide additional information for audit purposes

Where possible the Police and Crime Commissioner or member of his staff will visit the project to see it is action.

**Deadlines for Applications**

Funding rounds for the financial year of 2016/17 will be held quarterly. Submission deadlines and approval panel dates can be found on the Surrey OPCC website