

**To: Joint Audit Committee**

**Date: 16<sup>th</sup> December 2013**

**By: Ian Perkin, Treasurer**

**Title: Matters Arising**

---

**Purpose of Report/Issue:**

To report on the matters arising from the last Audit Committee.

---

**43/13 Matters Arising**

Members to feedback their views on what should be included on the audit of Surrey Police IT systems to David Taylor.

The Chairman suggested that an audit of PAYE should be built into the 2014/15 Internal Audit Strategy. David Taylor agreed to include this.

Chris Johnson had some comments about the Contract Standing Orders which he would raise with the Treasurer outside the meeting. These had been fed back outside the meeting.

**45/13 Work Programme**

Amanda Mills to feedback on discrepancies within the work programme. The work programme had been amended to reflect these comments.

**47/13 Niche Project Update**

It was agreed that a copy of the recent PA Consulting report on the Force's preparedness would be shared with the Committee once finalised. A copy of the report had been circulated.

**48/13 Force High Level and Shared Risks**

The Committee asked for future reports to contain the date of when the risk was first listed on the risk register. These changes had been included in the latest version of the report.

**50/13 Annual Governance and Financial Statements 2012/13**

The Chairman had some concerns in relation to the pensions section within the accounts and he would raise these with the Treasurer outside the meeting. These concerns had been discussed.

**51/13 Police and Crime Commissioner's Expenses**

It was agreed that future reports in the PCC's expenses would include a generic value for money statement and more information about his journeys relating to his mileage claims. These changes had been included in future expense claims.

**55/13 Whistle-Blowing – Force Processes and Procedures**

The Committee asked for information about how external reports of whistle-blowing get into the system and whether new starters received any information on whistle-blowing. Jane Harwood said that she would update the Committee at the December meeting.

The Committee were also expecting to receive a more comprehensive report about all aspects of whistle-blowing, not just the internal anonymous reporting system and asked for this to be brought to the next meeting. This is on the agenda.

**57/13 Monitoring of Audit and Inspection Recommendations**

The Head of Finance recommended that he restructure the report to show the completed recommendations in a separate appendix to make it more readable. The Committee welcomed this and also requested that any out of names e.g. Police Authority be amended.

An agenda item has been brought to the meeting to explain how the Force processes the recommendations made by the Auditors

The Committee also requested a copy of the Force's use of consultants guide. This was circulated to the Committee.

---

**Contact details**

**Name:** Ian Perkin  
**Job Title:** Treasurer  
**Telephone number:** 01483 638724  
**Email address:** [perkin11584@surrey.pnn.police.uk](mailto:perkin11584@surrey.pnn.police.uk)

---