

To: Joint Audit Committee
Date: 10th June 2013
By: Ian Perkin, Treasurer
Title: Work Programme 2013/14

Purpose of Report/Issue:

The Audit Committee Work Programme for 2013/14 is outlined below. The Committee is asked to review the work plan and comment on any further changes it thinks are necessary.

Introduction

1. This report outlines a proposed draft work programme for the Committee for the next twelve months.

Recommendation

2. The Committee is asked to approve the work programme for 2013/14
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Contact details:

Name: Ian Perkin
Job Title: Treasurer
Telephone number: 01483 638724
Email address: Perkin11584@surrey.pnn.police.uk

September 2013	<ul style="list-style-type: none"> •Receive Internal Audit Progress Report •Review Red Risks on the PCC and CC Risk Registers •Review the Force Recommendation High Level and Shared Risks. •Receive External Audit Annual Governance Report •Receive bi-annual report on Treasury Management Arrangements. •Receive report on sampling the process for gifts, hospitalities, business interests and secondary employment •Presentation of Police & Crime Commissioner and Chief Constable's Expenses •Recommend for Approval the PCC, CC and Group Annual Governance Statements and Financial Statements for 2012/13 <ul style="list-style-type: none"> • Receive And Review Whistle-blowing Policy and Procedure Up-date. •Receive the review of Risk Management arrangements undertaken to reflect the recent change in police governance arrangements. <ul style="list-style-type: none"> • Sample Testing for Registering Gifts, Hospitality, Business Interests and Secondary Employment
December 2013	<ul style="list-style-type: none"> •Receive Internal Audit Progress Report •Review Red Risks on the PCC and CC Risk Registers •Review the Force Recommendation High Level and Shared Risks. •Receive External Audit Management Letter •Receive report on sampling the process for gifts, hospitalities, business interests and secondary employment •Presentation of Police & Crime Commissioner and Chief Constable's Expenses
March 2014	<ul style="list-style-type: none"> •Receive Internal Audit Progress Report •Approve Annual Internal Audit Strategy •Review Red Risks on the PCC and CC Risk Registers •Review the Force Recommendation High Level and Shared Risks. •Receive report on sampling the process for gifts, hospitalities, business interests and secondary employment •Presentation of Police & Crime Commissioner and Chief Constable's Expenses •Consider External Audit Fee Letter •Receive report on the proposals for Stage 2 transfer considering the impact that the new arrangements will have on governance arrangements.

June 2014	<ul style="list-style-type: none"> •Receive Internal Audit End of Year Report •Receive update on the progress in producing the Annual Governance Statements and Financial Accounts for 2012/13 in a form that will accommodate the new policing governance arrangements. •To consider arrangements for sample testing the process for registering gifts, hospitality, business interests and secondary employment •Review Red Risks on the PCC Risk Register & the Audit & Inspection Register •Review Red Risks on the CC Risk Register •Receive annual Treasury Management Governance Report •Presentation of the Police & Crime Commissioner and Chief Constable's Expenses •Review the Force Recommendation High Level and Shared Risks • Waiver to Contract Standing Orders
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