

## Police and Crime Commissioner for Surrey – Decision Making Record

**Title:** Approval of Financial Regulations, Contract Standing Orders and the Scheme of Consent  
**Decision number:** 001/2012  
**Author and Job Role:** Alison Bolton, Chief Executive  
**Protective Marking:** Not Protectively Marked

### Executive Summary and Background:

Surrey's Police & Crime Commissioner (PCC) will have in place a Scheme of Corporate Governance which will set out the arrangements he has in place for effective governance and financial management. The Scheme comprises a number of elements as follows:

- **Code of Corporate Governance**
  - how the PCC and Chief Constable will achieve the core principles of 'good governance'
- **Framework of Decision-Making and Accountability**
  - how the PCC will make/publish key decisions and hold the Chief Constable to account
- **Scheme of Consent**
  - the key roles of the PCC and those functions he has delegated to others
- **Financial Regulations**
  - the framework for managing the PCC's financial affairs
- **Contract Standing Orders**
  - rules for the procurement of goods, works and services

Three specific parts of the Scheme of Corporate Governance – namely the Scheme of Consent, Financial Regulations and Contract Standing Orders – must be in place by 22nd November 2012. This is to enable Surrey Police's business to continue seamlessly upon the abolition of the Police Authority.

All three documents have been drawn up by the PCC's Chief Finance Officer in consultation with the Chief Constable's Chief Finance Officer. There will be an opportunity for the Commissioner to review and amend these documents in slower time.

### Police and Crime Commissioner Approval

I approve the recommendation(s):

Signature:



Date: 22<sup>nd</sup> November 2012

All decisions must be added to the decision register.

## **Areas of consideration**

### **Consultation**

The Commissioner has received a verbal briefing. The Chief Constable has been consulted.

### **Financial implications**

No implications.

### **Risks**

Day to day business and clarity of roles will be affected without these processes in place.

### **Equality and diversity**

No implications.

### **Risks to human rights**

No risks.